

Retail Shop Leases Act 1994

Annual estimate of outgoings year ending

/	/	(1)
---	---	-----

The lessor must give the lessee an annual estimate of the lessor's apportionable outgoings (2) for the retail shopping centre/leased building in which the lessee's leased shop is located and the proportion of those outgoings for which the lessee will be liable under the lease - section 38A *Retail Shop Leases Act 1994* (Act).

Name of centre/leased building:

Name of Lessor:

Name of Lessee:

Address of leased shop:

	Annual Estimate of Outgoings (\$)
Administrative costs.....	<input style="width: 100%; height: 25px;" type="text"/>
Advertising and promotion	<input style="width: 100%; height: 25px;" type="text"/>
Air conditioning – maintenance.....	<input style="width: 100%; height: 25px;" type="text"/>
Air conditioning – operating costs.....	<input style="width: 100%; height: 25px;" type="text"/>
Body Corporate Levy (<i>excluding expenditure of a capital nature</i>).....	<input style="width: 100%; height: 25px;" type="text"/>
Caretaking.....	<input style="width: 100%; height: 25px;" type="text"/>
Cleaning.....	<input style="width: 100%; height: 25px;" type="text"/>
Electricity.....	<input style="width: 100%; height: 25px;" type="text"/>
Fire levy.....	<input style="width: 100%; height: 25px;" type="text"/>
Fire protection.....	<input style="width: 100%; height: 25px;" type="text"/>
Insurance.....	<input style="width: 100%; height: 25px;" type="text"/>
Land tax.....	<input style="width: 100%; height: 25px;" type="text"/>
Lifts and escalators.....	<input style="width: 100%; height: 25px;" type="text"/>



**Queensland
Government**

