

Contractor Health & Safety Induction
Verification of Induction

Company/Business
Name:

Contractor (OIC)
Name:

Phone:

Worker Name:

Phone:

Email:

Induction
Category:

- Consultant or professional contractor
- Low/Medium Risk Work
- High Risk Work
- Construction Project/Principal Contractor Appointment

I state that I:

- have read and understood the *West Moreton Health Contractors Induction Handbook* and have completed the relevant parts of the handbook for the work I am undertaking
- have shown evidence of licences; certificates; authorisations for the work to be undertaken to the contractor engagement/contact Officer where required
- understand my Work Health and Safety responsibilities while contracted to West Moreton Health and agree to follow any reasonable direction(s) and to abide by any policy/procedure(s) provided in the interest of maintaining a safe and healthy work environment
- agree to abide by the PPE and dress standards procedure when on working at WMH Facilities
- agree to participate in a *General Evacuation Instruction* no later than 2 days after a starting work in a facility

I have completed the following sections of the Induction Handbook relevant to my work

- Part A
- Part B
- Part C

Signed

Date / /

This Certificate is valid for a period of two years from the completion date.

Submitted to:

Contractor Manager Name (or delegate)

I state that I have sighted the:

- induction record
- relevant licence(s)

of the contractor/worker named above.

I am satisfied that the relevant licence(s) meet the requirements of the *Queensland Building and Construction Commission Act 1991 and Regulation 2018*; the *Work Health and Safety Act 2011 and Regulation 2011* and the *Electrical Safety Act 2002 and Regulation 2013*.

Signed:

Date/...../.....

Note: The certificate is to be retained by the contractor and is responsible for the contractor. It is not to be provided to the contractor worker.