

Government bodies (statutory bodies and other entities)

Name of Government body: The Building and Construction Industry Training Fund (BCITF) (Qld) Ltd Board					
Act or instrument	Not applicable				
Functions	Established on 1 January 1999 to assist in the acquisition and enhancement of the knowledge, skills, training and education of workers in the building and construction industry. Trading as Construction Skills Queensland.				
Achievements	A statement of CSQ operations and related budget is outlined in its Annual Training Plan which is published on the CSQ website http://www.csq.org.au				
Financial reporting	BCITF financial statements are published on the CSQ website at http://www.csq.org.au/about-csq/annual-financial-statements				
Remuneration NB: If there is a very large pool of members (e.g. for a Tribunal), do not include each member in the list below, instead provide details for the different types of members e.g. for ordinary sessional members					
Position	Name	Meetings/sessions attendance	Approved annual, sessional or daily fee	Approved sub-committee fees if applicable	Actual fees received
Chair	Michael Kinnane	Board – 7 Committee – 6	\$18,000 p.a. Entitled also to 9.5% SGC super	An annual sub-committee fee of \$1,500 will be provided to the Chair	Fees \$21,318 Out-of-Pocket \$2,408.98
Director	Warwick Temby	Board – 6 Committee – 3	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub-committee meets more than three times per annum) and \$500 for annual sub-committee fees (where sub-committee meets three times or less per annum).	Fees \$4,000 Out-of-Pocket \$Nil
Director	Richard Williams	Board – 7 Committee – 2	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub-committee meets more than three times per annum) and \$500 for annual sub-committee fees (where sub-committee meets three times or less per annum).	Fees \$3,500 Out-of-Pocket \$329.39
Director	Ronald Monaghan	Board – 5 Committee – 3	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub-committee meets more than three times per annum) and \$500 for annual sub-	Fees \$4,333 Out-of-Pocket \$258.75

				committee fees (where sub-committee meets three times or less per annum).	
Director	Damian Long (appointed 5 October 2017)	Board – 5 Committee – 2	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub-committee meets more than three times per annum) and \$500 for annual sub-committee fees (where sub-committee meets three times or less per annum).	Fees \$3,000 Out-of-Pocket \$Nil
Director	Robert Row (term expired 2 October 2017)	Board – 2 Committee – 2	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub-committee meets more than three times per annum) and \$500 for annual sub-committee fees (where sub-committee meets three times or less per annum).	Fees \$1,125 Out-of-Pocket \$196.39
Director	Penelope Cornah (appointed 5 October 2017)	Board – 5 Committee – 1	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub-committee meets more than three times per annum) and \$500 for annual sub-committee fees (where sub-committee meets three times or less per annum).	Fees \$2,625 Out-of-Pocket \$Nil
Director	Marina Chambers (appointed 27 April 2018)	Board – 1 Committee – 0	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub-committee meets more than three times per annum) and \$500 for annual sub-committee fees (where sub-committee meets three times or less per annum).	Fees \$500 Out-of-Pocket \$50

Director	Troy Spence (resigned 10 February 2018)	Board – 4 Committee – 4	\$3,000 p.a. No SGC entitlement as less than monthly minimum	Directors are eligible for \$1,000 for annual sub-committee fees (where sub- committee meets more than three times per annum) and \$500 for annual sub- committee fees (where sub- committee meets three times or less per annum).	Fees \$2,334 Out-of-Pocket \$Nil
Director	Annette Whitehead (resigned 5 February 2018)	Board – 3 Committee – 3	N/A	N/A	N/A
Director	Mary-Anne Curtis	Board - 1	N/A	N/A	N/A
No. scheduled meetings/sessions	7				
Total out of pocket expenses	\$3,243.51 \$1994.66 – for the period 1/7/2017 to 31/12/2017 (the former Department of Education and Training was the administrative department for this period) \$1248.85 – for the period 1 /1/2018 to 30/6/2018 (Department of Employment, Small Business and Training is the current administrative department)				

Name of Government body: Queensland Small Business Advisory Council					
Act or instrument	Not applicable				
Functions	The Queensland Small Business Advisory Council provides advice and solutions to the Minister on issues related to small business growth, sustainability and employment. Ongoing engagement with small business underpins delivery of the Advancing Small Business Queensland strategy 2016–20. Through this work, the council is not only identifying the issues relevant to small business across Queensland but is actively working to progress solutions and opportunities that will improve the small business operating environment.				
Achievements	<p>Finalised and implemented the Business to Business Collaboration Action Plan and the Digital Capacity Action Plan; continued to support and advocate for the Go Local initiative; contributed to the Queensland Entrepreneurial Pipeline project report; participated in the review of the regulatory environment of businesses operating in the retail sector and the retail trading hours reforms.</p> <p>Key focus areas identified in late 2017/18 and commenced include:</p> <ul style="list-style-type: none"> • improving the capability of small business to procure with government; • supporting small businesses to save money on power costs; • evaluating angel investment in small business; and • improving small business' readiness for the National Disability Insurance Scheme. <p>Ongoing monitoring and advocacy of key small business issues, and provision of advice and recommendations to the Queensland Government to support growth of small business in Queensland.</p>				
Financial reporting	Queensland Small Business Advisory Council cost are contained within the department's financial statements.				
Remuneration: No remuneration is paid to members for their time.					
Position	Name	Meetings/sessions attendance	Approved annual, sessional or daily fee	Approved sub-committee fees if applicable	Actual fees received
Chair	Hon. Shannon Fentiman, Minister for Employment and Small Business and Minister for Training and Skills Development	2	N/A	N/A	\$0
Former Chair	Hon. Leanne Enoch, Former Minister for Innovation, Science and the Digital Economy and Minister for Small Business	1	N/A	N/A	\$0
Member	Maree Adshead	3	N/A	N/A	\$0
Member	Courtney Petersen	3	N/A	N/A	\$0
Member	Debbie Smith	3	N/A	N/A	\$0
Member	Julia Telford	3	N/A	N/A	\$0
Member	Julie-ann Lambourne	1	N/A	N/A	\$0
Member	Tony Axford	1	N/A	N/A	\$0
Member	Ralph Edwards	2	N/A	N/A	\$0
Member	Derek Lightfoot	3	N/A	N/A	\$0
Member	Kate Whittle	2	N/A	N/A	\$0
Member	Shane Rodgers (appointed in March 2018)	1	N/A	N/A	\$0
No. scheduled meetings/sessions	3 (NB. The meeting scheduled for November 2017 was cancelled as the government was in a caretaker period).				
Total out of pocket expenses	<p>\$3 943.93 \$2,717.96 - for the period 1/7/2017 to 31/12/2017 (the former Department of Tourism, Major Events, Small Business and the Commonwealth Games) \$1,225.97 - for the period 1/1/2018 to 30/6/2018 (Department of Employment, Small Business and Training is the current administrative department).</p>				

Name of Government body: Jobs Queensland					
Act or instrument	Not applicable				
Functions	<p>Jobs Queensland was established as a statutory entity in January 2016 to provide independent advice to assist Government in prioritising its investment in vocational education and training in Queensland.</p> <p>Jobs Queensland brings together industry, employers and unions, regions and communities to gather information to inform its advice on anticipated skills demand, future workforce planning and development, and the apprenticeship and traineeship system. It works proactively across all levels of Government to shape advice and priorities that will facilitate a cohesive and capable workforce for now and the future.</p>				
Achievements	<p>Throughout 2017–18, Jobs Queensland continued to focus on its remit of providing strategic advice to government on the skills needs for industries and regions; on Queensland’s apprenticeship and traineeship system; and work relating to future workforce development and planning.</p> <p>This involved the delivery of strategic advice on various Vocational Education and Training (VET) related matters, and the delivery of research-related projects and activities, events and forums to continue collaboration and strategic engagement with key partners, stakeholders and communities around Queensland.</p> <p>Key deliverables during 2017-18 include the delivery of projects:</p> <ul style="list-style-type: none"> • Queensland Tourism Workforce Plan 2017-20 • 13 Regional Tourism Workforce Plans • Advancing Manufacturing: A Skills, Training and Workforce Development Strategy for the Manufacturing Industry in Queensland • Ipswich Manufacturing Workforce Project • Research on the Gold Coast 2018 Commonwealth Games Skills and Workforce Legacy Including the Development of a Workforce Legacy Planning Framework • Anticipating Future Skills • Supporting Workforces during Industry Transition: Key Elements for Success • Growing Opportunities in the Fraser Coast: Informing Regional Workforce Development <p>Jobs Queensland also provided advice on:</p> <ul style="list-style-type: none"> • Supporting the Implementation of the Regional Skills Investment Strategy (RSIS) • The design and implementation of the Training in Emerging and Innovative Industries Fund • The development of the Annual Vocational Education and Training (VET) Investment Plan 				
Financial reporting	Jobs Queensland’s costs are contained within the department’s financial statements.				
Remuneration <i>NB: If there is a very large pool of members (e.g. for a Tribunal), do not include each member in the list below, instead provide details for the different types of members e.g. for ordinary sessional members</i>					
Position	Name	Meetings/sessions attendance	Approved annual, sessional or daily fee	Approved sub-committee fees if applicable	Actual fees received
Chair	Rachel Hunter	8	\$10,000 pa	N/A	\$0
Interim Chair	Peter Henneken	3	\$10,000 pa	N/A	\$0
Member	Peter Henneken	7	\$7,500 pa	N/A	\$5,625
Member	Charis Mullen	1	\$7,500 pa	N/A	\$0
Member	Daniel Gschwind	9	\$7,500 pa	N/A	\$5,625
Member	Kristine Skippington	9	\$7,500 pa	N/A	\$5,625
Member	David Norris	6	\$7,500 pa	N/A	\$5,625
Member	Rohan Webb	7	\$7,500 pa	N/A	\$0
Member	Jennifer Thomas	5	\$7,500 pa	N/A	\$5,625
Member	Tamilyn Brennan	11	\$7,500 pa	N/A	\$5,625
Member	Alan Sparks	10	\$7,500 pa	N/A	\$5,625
Member	Paul Boreham	10	\$7,500 pa	N/A	\$5,625
Member	Scott Davis	6	\$7,500 pa	N/A	\$5,625
Member	Tracey Sharpe	6	\$7,500 pa	N/A	\$3,750
No. scheduled meetings/sessions	<p>In 2017-18 Jobs Queensland held 11 Board Meetings and 1 Strategic Planning Meeting.</p> <p>Jobs Queensland members also attended many other meetings, forums and events associated with Jobs Queensland projects and activities in 2017-18.</p>				

Total out of pocket expenses	Total Out of Pocket is \$10,690 (\$230 vehicle costs – taxi and parking and travel expenses of \$10,460) \$669 - for the period 1/7/2017 to 31/12/2017 (the former Department of Education and Training) \$10,021 - for the period 1/1/2018 to 30/6/2018 (Department of Employment, Small Business and Training is the current administrative department).
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The department supports the following statutory body which tables its own annual report.

TAFE Queensland	
Objective/function	TAFE Queensland was established as an independent statutory body on 1 July 2013 to operate on a not-for-profit basis as Queensland’s public provider of vocational education and training (VET). TAFE Queensland performs its functions in a commercially successful manner that is responsive to the needs of industry, students and the general community.
Constituting Act	<i>TAFE Queensland Act 2013.</i>
Financial reporting arrangement	TAFE Queensland tables its own annual report.
Cost to DESBT	Costings are outlined in the TAFE Queensland annual report.
Achievements 2017–18	Achievements are outlined in the TAFE Queensland annual report.