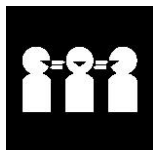# Kickstarter Grants

Round 1 2024-25:

Program information and grant guidelines

If you have difficulty understanding this publication or other funding documents and need language assistance, please call the Translating and Interpreting Service (TIS National) on 13 14 50 and ask them to telephone the Queensland Department of Youth Justice and Victim Support on 13 QGOV (13 74 68).

Contents

Acknowledgement of Country

The Department of Youth Justice and Victim Support respectfully acknowledges and recognises Aboriginal and Torres Strait Islander peoples as the Traditional Owners and custodians of the lands, winds, and waters where we live, learn and work.

1. Key grant details

What are Kickstarter Grants?

Kickstarter Grants are to trial and test the best ideas to provide innovative early intervention programs designed to reduce youth crime and boost engagement with education, training and employment. These grants focus on enhancing community safety and reducing the number of victims of crime. They prioritise regionally driven, community-led initiatives and are available for short-term, time-limited responses to local youth crime.

Objective

Kickstarter Grants aim to support initiatives that target young people, aged between 8-17 years to reduce youth crime by addressing their risks and needs that contribute to their early criminal and anti-social behaviour. Programs will help young people to re-engage with education, training, or employment and address criminogenic risk factors to improve understanding of the consequences of anti-social behaviour and youth crime. Programs will also provide the holistic support, connections, and guidance to get them back on track.

Who can apply?

Organisations with demonstrated capability to deliver community-led initiatives that focus on reducing youth crime and the number of victims of crime are encouraged to apply. To be eligible, applications should demonstrate how programs will address a range of evidence-based risks and needs for young people relevant to their early criminal behaviour, either through direct service delivery or by referring the young person to appropriate services with continued follow-up support.

Applicants must have the skills and resources to report on the performance of their grant funded program.

Is there another grant program that better matches your proposed project?

Information about other potential funding and grants is available online. Find a grant or assistance in Queensland (services.qld.gov.au).

How must proposals align with the funding?

Your response must:

- target early intervention responses to reduce youth crime and keep the community safe targeted towards young people displaying early criminal and/or anti-social behaviours that could lead to involvement in the youth justice system.
- use effective approaches to engage young people and their families, encouraging active participation.
- deliver holistic responses to the range of relevant risks and needs shown by young people.
- be culturally appropriate and include evidence of community support or partnerships with Aboriginal and Torres Strait Islander and/or culturally and linguistically diverse peoples and communities.
- demonstrate programs will run for at least 12 months.
- provide evidence of how the program will reduce anti-social behaviour, youth crime and improve community safety.

You can find links on our [website](#) with helpful resources for your proposal.

What can I apply for?

Your proposal can be for:

Programs	• Involves working with the same group of young people over a set period. • There's a structured curriculum or set of activities designed to achieve specific outcomes. • Participants may "graduate" (like an event) from the program after completing it. • Each new cycle of the program involves a new group of participants. • *e.g., a 10 week work skills program for 12 participants. Students work through set learning each week, and "graduate" the course at the end. If it's delivered again, it's with a different group of young people. Delivered 4-5 times over 12 months*
Projects	• Projects encompass a range of initiatives, including programs, aimed at addressing broader community needs. • They are typically longer-term initiatives lasting months, designed to tackle various aspects of an issue or goal. • Projects may involve multiple programs and/or events coordinated to achieve a common objective. • *e.g., a 12 month, multi-program aiming to reduce crime and increase protective factors for young people*
Events	• **Note: events must be delivered as part of the broader program response and not as stand-alone activities.** • Single-serve content delivery to a particular group, like a presentation or a community event. That singular delivery may happen multiple times but to different groups. • They are not continuous or part of a structured program that has different/scaffolded curriculum each week. • *e.g., presentations delivered to a singular year level (and repeated for different groups).*

How much can I apply for?

Grants of up to $300,000 will be available per application.

Mandatory requirements

- You **must** demonstrate an understanding and capacity to comply with your requirements under the Working for Children legislation. For more information visit: Blue cards for working with children.

- If your response is to be delivered to an Aboriginal and/or Torres Strait Islander discrete community, you **must** include a letter of support for the proposal from the relevant Aboriginal and/or Torres Strait Islander Regional Council.

- If your service delivery response is directed to Aboriginal and/or Torres Strait Islander young people, you will need to ensure the program is culturally appropriate and cultural considerations have been included in the suggested delivery. This includes consultation and evidence of support from local First Nations Elders and community leaders, prescribed body corporates, local decision-making bodies, and involvement of First Nations staff in your program.

  o **Note:** You can now include a video via a link on the application page showing First Nations community members support and permission for your proposal. If needed, contact the Youth Justice and Victims Support grants team at YJ_Grants@youthjustice.qld.gov.au to discuss other ways for community leaders to demonstrate their support.

- If your application includes other partners or subcontractors, you **must** provide a support letter from each organisation involved. If the project is to be delivered in an educational institution, you must also include a support letter from the educational institution agreeing the response can be delivered in their institution as proposed.

- If organisations have any overdue progress or acquittal reports with the department or have not contacted the department to discuss alternative arrangements for the submission of an overdue report, they may not be considered for grant funding.

What funding cannot be used for

Funding provided through these grants can only be used for the purpose of delivering the approved Kickstarter Grant initiative. The following costs or use of funds will not be allowed:

- salaries and organisational running costs for existing staff performing usual business operations

- acquittal, auditing, evaluation or reporting costs

- auspicing fees (for anything other than this specific project)

- existing debt or loan repayments

- research projects

- gifts of any sort (e.g. gift bags, door prizes, raffle prizes, giveaways, tickets to events)

- purchase of assets (assets include capital items in excess of $5,000 with a useful life of more than 12 months), or improvements to existing assets in excess of $5,000.

- retroactive funding (e.g. covering costs of responses you have delivered before the funding approval date)

Note: If any mandatory requirements are not met, or if ineligible items are included in your budget, the entire application will be deemed ineligible. It is essential to follow all guidelines carefully, as non-compliance on even a single point may result in the rejection of your application. If unsure of an item's eligibility and it is not listed above, please consult with the department at YJ_Grants@youthjustice.qld.gov.au.

When are grants available?

The opening and closing dates are outlined on the Kickstarter Grants [webpage](#).

When does the project need to be delivered?

If successful, it is generally expected the project/s are expected to be established quickly with service delivery starting within 10-12 weeks of contract commencement.

Where does the project need to be delivered?

Project proposals can be submitted for anywhere in Queensland.

> If you have a proposal that is to be delivered in multiple locations, you must submit a separate application for each location. Each application must be responsive and specific to that location and its needs.

> **These are one off grants.** There is no guarantee or commitment of additional funding in future grant rounds. Applicants must resubmit an application in future grant rounds to be considered for further funding, and will be asked to provide evidence of program effectiveness.

2. Funding suitability and eligibility

Who can apply for Kickstarter Grants?

Applicants can be a single organisation, individual, joint partners, or combined organisations. Any type of registered legal entity is eligible to apply.

Aboriginal and Torres Strait Islander not-for-profit organisations and businesses are strongly encouraged to apply.

Small and medium sized business are also strongly encouraged to apply.

There must be one lead agency that will be legally accountable for the activity and grant expenditure. The lead agency must:

- be either an incorporated not-for-profit, registered business or legal entity; or
- have an auspice agreement with any of the above entities (which is to be detailed in your application).
- have a registered and current Australian Business Number (ABN) or Australian Company Number (ACN).
- have experience delivering services in Queensland.
- hold public liability insurance to the value of not less than $10 million or, provide evidence of plans to obtain insurance to the value of not less than $10 million to cover the proposed project.
- have no overdue reports, or service delivery or performance issues for funding previously or currently provided by the Department of Children, Youth Justice, and Multicultural Affairs, or the Department of Youth Justice, Employment, Small Business and Training.

Who cannot apply for Kickstarter Grants?

- State and Federal Government agencies are not eligible to apply.
- Lead applicants must have an ABN – see section above.

What happens if my organisation does not meet the eligibility criteria?

If your organisation is not incorporated or does not have an active ABN, you can ask an eligible incorporated not-for-profit, registered business, or legal entity that operates or delivers services in Queensland to act as an auspice your project.

If your project is funded, the auspicing organisation will need to:

- enter into and sign a service agreement with the department
- receive and distribute the funding to you at the start of the project
- submit required report/s.

The auspicing organisation must also have no overdue reports or performance issues with any past or current funding from the department.

3. Application and assessment process

What does my application need to cover?

Your application should address the following key areas. Be ready to provide clear, detailed information.

Proposal overview	• Provide a clear description of your project, including: • **What is your project?** Briefly describe your idea, including the issue it addresses and your goals. • **What are the outcomes?** Specify the positive changes you aim to achieve.
Service delivery	• **What will you deliver?** Explain your program or service and how it will be implemented. • **Who are you targeting?** Provide details about the young people you're intentionally targeting, including age, number of participants, and demographic. • **How will you get referrals?** Explain how participants will access your program. • **Risk management.** Describe how you will identify and manage risk, ensuring safe and effective delivery.
Community consultation	• **Local support.** Show that your proposal aligns with community needs, and your local community connections. **Partnerships and cultural safety.** If relevant, detail how your project will be culturally safe and include support (see Mandatory requirements section above) from local partners (e.g., Aboriginal and Torres Strait Islander or culturally diverse groups).
Impact and outcomes	• **How will you demonstrate impact?** Explain how your project addresses youth crime or related issues. • **How will you measure success?** Describe how you'll track program results.

Please note: You will be asked to select one of the youth justice short-term outcomes that aligns with your proposal, and if successful, you will be required to report against the selected outcome.

- YJ outcomes: short-term outcomes assessment
- YJ outcomes: short-term outcomes quick guide

Partnerships and roles	• **Who is involved?** Identify key partners, organisations or community members. • **Letters of support.** If your project has partners, letters confirming their role and involvement **must** be provided (see Mandatory requirements section above).
Organisation or auspice details	• Provide your ABN, legal structure and legal registration documents. • Banking details
Budget details	• **Income and in-kind support.** List funding sources and contributions (e.g., donations, volunteer hours) • **Expenditure details.** Break down costs, ensuring they align with the grant guidelines.

Note: Department of Youth Justice and Victims Support staff will not be available to provide transport, service delivery support or supervision to young people on grant funded programs. Applicants must ensure their application covers full-service delivery costs.

How to apply

- Ensure you read these guidelines and review the other grant resources.
- Applications must be submitted through SmartyGrants. The application link is available on the Kickstarter Grants website.
- Once you submit your application via SmartyGrants you will receive an automated acknowledgement email from SmartyGrants. If you do not receive an acknowledgement email, your application has not been submitted. Check your application for errors and resubmit. If your application does not submit, contact SmartyGrants Technical Support (see page 10 for contact details).
- The SmartyGrants system will automatically shut off at the closing time and date of the grant round and will not allow applications to be submitted.
- To ensure fairness to all applicants, applications and supporting documentation will not be accepted after the closing date.
- In exceptional circumstances, the department may consider an alternative method of applying. Please email the department no later than 2 weeks prior to the grant closing date at YJ_Grants@youthjustice.qld.gov.au to enquire.

How are the applications assessed?

The applications go through a 3-stage assessment process:

1. **Eligibility.** Has the applicant provided all the legal documentation needed to confirm they are an eligible organisation?
2. **Regional assessment.** Does the application address local priorities and needs and has the application demonstrated an alignment to the funding criteria?
3. **Central moderation.** Do all the prioritised applications fit within the budget available?

When might I hear if my application was successful?

We aim to provide advice on the outcome of applications 12 weeks from the grant round closing date. This timeframe is subject to internal approval processes and is not a guarantee. Both successful and unsuccessful applicants will be advised as soon as possible following internal approvals.

What happens if my application is successful?

Before accepting funds, it is recommended you carefully read the agreement, including project deliverables, to ensure all information is correct. For examples of possible agreement templates visit our Outsourced social services funding and agreements page.

All successful applicants will be required to:

- **Enter into a funding agreement** with the Department of Youth Justice and Victim Support, which comprises:
  - an approval letter
  - the grant guidelines
  - your submitted application, and
  - the Short Form Terms and Conditions. (The 'Particulars" in the Terms and Conditions means your submitted application)
- **Comply with the requirements and conditions** of the agreement in delivery of the project including:
  - relevant laws and regulations (such as the *Working with Children (Risk Management and Screening) Act 2000* and the *Youth Justice Act 1992* including privacy provisions).
  - performance and financial reporting requirements and periods, including financial acquittals.
  - the principles of the *Human Rights Act 2019* to respect, protect and promote the human rights of participants. Visit QHRC Human rights for more information.
- **Acknowledge the Queensland Government funding** with the use of the Queensland Government crest (logo) on all promotional material associated with your funded project. Versions of the logo will be provided to you by the department.
- **Request approval from the department for any proposed** change to the funded project, including any changes to the project activities. The organisation must receive approval from the department BEFORE any changes can be implemented. Not receiving approval or notifying the department is in breach of the service agreement and may require the applicant to return some or all funding.

Please ensure when delivering project activities, that funded organisations stay updated with COVID Safe requirements. For further information, please visit Queensland Health.

Successful applications may be advertised in Queensland Government publications and websites. An applicant must inform the department if the organisation does not want their contact information made public.

4. Further information and assistance

Ensure that you regularly check for updates and information about the Kickstarter Grants on the Kickstarter Grants webpage.

Answers to any frequently asked questions will be regularly updated on the Resources page.

Questions about the grants must be submitted to the department one week prior to the closing date and time of the applicable grant round.

Should you wish to be added to our stakeholder list for information on possible future grant rounds please subscribe to our mailing list.

Should you require further assistance, please email: YJ_Grants@youthjustice.qld.gov.au.

If you need assistance with your SmartyGrants account, or for any technical issues, contact SmartyGrants Technical Support on (03) 9320 6888 or service@smartygrants.com.au. Support Desk Hours are from 9am – 5pm AEST, Monday to Friday.