

2015–16 Compliance Checklist

Summary of requirement		Basis for requirement	Annual report reference
Letter of compliance	<ul style="list-style-type: none"> A letter of compliance from the accountable officer or statutory body to the relevant Minister/s 	ARRs – section 8	Page 4
Accessibility	<ul style="list-style-type: none"> Table of contents Glossary 	ARRs – section 10.1	Page 2 Page 139
	<ul style="list-style-type: none"> Public availability 	ARRs – section 10.2	Page 1
	<ul style="list-style-type: none"> Interpreter service statement 	<i>Queensland Government Language Services Policy</i> ARRs – section 10.3	Page 1
	<ul style="list-style-type: none"> Copyright notice 	<i>Copyright Act 1968</i> ARRs – section 10.4	Page 1
	<ul style="list-style-type: none"> Information Licensing 	<i>QGEA – Information Licensing</i> ARRs – section 10.5	Page 1
General information	<ul style="list-style-type: none"> Introductory Information 	ARRs – section 11.1	Pages 7-8
	<ul style="list-style-type: none"> Agency role and main functions 	ARRs – section 11.2	Pages 9-10
	<ul style="list-style-type: none"> Operating environment 	ARRs – section 11.3	Pages 13, 14-99
Non-financial performance	<ul style="list-style-type: none"> Government's objectives for the community 	ARRs – section 12.1	Page 12
	<ul style="list-style-type: none"> Other whole-of-government plans / specific initiatives 	ARRs – section 12.2	Pages 14–94
	<ul style="list-style-type: none"> Agency objectives and performance indicators 	ARRs – section 12.3	Pages 14, 34, 62, 70, 80
	<ul style="list-style-type: none"> Agency service areas and service standards 	ARRs – section 12.4	Pages 102-112
Financial performance	<ul style="list-style-type: none"> Summary of financial performance 	ARRs – section 13.1	Pages 96-99
Governance – management and structure	<ul style="list-style-type: none"> Organisational structure 	ARRs – section 14.1	Page 11
	<ul style="list-style-type: none"> Executive management 	ARRs – section 14.2	Pages 81-82
	<ul style="list-style-type: none"> Government bodies (statutory bodies and other entities) 	ARRs – section 14.3	Appendix 1, online
	<ul style="list-style-type: none"> <i>Public Sector Ethics Act 1994</i> 	<i>Public Sector Ethics Act 1994</i> ARRs – section 14.4	Pages 85
	<ul style="list-style-type: none"> Queensland public service values 	ARRs – section 14.5	Pages 5-6, 14-94
	<ul style="list-style-type: none"> Risk management 	ARRs – section 15.1	Pages 83-84

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Summary of requirement		Basis for requirement	Annual report reference
Governance – risk management and accountability	• Audit committee	ARRs – section 15.2	Page 83
	• Internal audit	ARRs – section 15.3	Page 84
	• External scrutiny	ARRs – section 15.4	Pages 87-89
	• Information systems and recordkeeping	ARRs – section 15.5	Pages 86-87
Governance – human resources	• Workforce planning and performance	ARRs – section 16.1	Pages 90-94
	• Early retirement, redundancy and retrenchment	Directive No.11/12 <i>Early Retirement, Redundancy and Retrenchment</i> ARRs – section 16.2	Page 90
Open Data	• Consultancies	ARRs – section 17 ARRs – section 34.1	Online
	• Overseas travel	ARRs – section 17 ARRs – section 34.2	Online
	• Queensland Language Services Policy	ARRs – section 17 ARRs – section 34.3	Online
Financial statements	• Certification of financial statements	FAA – section 62 FPMS – sections 42, 43 and 50 ARRs – section 18.1	CD-ROM in back cover
	• Independent Auditors Report	FAA – section 62 FPMS – section 50 ARRs – section 18.2	CD-ROM in back cover

FAA *Financial Accountability Act 2009*

FPMS *Financial and Performance Management Standard 2009*

ARRs *Annual report requirements for Queensland Government agencies*