

Licence change of postal and residential address

Security Providers Act 1993 • Property Occupations Act 2014 • Motor Dealers and Chattel Auctioneers Act 2014
• Debt Collectors (Field Agents and Collection Agents) Act 2014 • Introduction Agents Act 2001 • Tourism
Services Act 2003 • Second-hand Dealers and Pawnbrokers Act 2003 • Tattoo Industry Act 2013

This form is effective from 1 July 2018

OFFICE USE ONLY

Date received

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Lodgement details

LU number:

Instructions

Please use **BLOCK** letters when completing this form. Attach extra sheets if necessary.
All dates should be DD/MM/YYYY.

Privacy statement—please read

The Office of Fair Trading collects information, including personal information, on this form as required by legislation. In accordance with the legislation, some personal information may be passed on to police services in Australia (including federal, states and territories) for criminal history searches. Your name, business address, business information and postal address will be placed on a register which may be inspected by the public upon payment of a prescribed fee. Additionally, information on this form can be disclosed without your consent where authorised or required by law. Under the *Fair Trading Act 1989* information may also be shared on a confidential basis with other Australian fair trading agencies.

Part 1—Licensed person's details

Licence details

Description/category of licence

Licence number

Licence holder name

Phone (business hours) Phone (after hours)

Fax (business hours) Mobile

Email

Part 2—Change of address details

Postal address

Previous postal address

Suburb State Postcode

New postal address

Suburb State Postcode

Residential address

Previous residential address

Suburb State Postcode

New residential address

Suburb State Postcode

Part 3—Declaration and signature

Declaration

I declare that the change of details provided in this form are true and correct.

Signature Dated: / /
D D M M Y Y Y Y

Part 4—Lodgement details

Lodgement details

Please lodge the completed application, any supporting documentation and fees to the Office of Fair Trading at the address below, or at one of our regional offices.

By mail: Industry Licensing Unit, Office of Fair Trading, GPO Box 3111, Brisbane QLD 4001

Fax: (07) 3008 5933

Email: industrylicensing@justice.qld.gov.au

Visit www.qld.gov.au/fairtrading or call **13 QGOV** (13 74 68) for information and your nearest Fair Trading Office.