Enforcing by-laws

An owner or occupier is in breach of the by-laws
↓
Try to resolve the issue By making informal contact.
↓
Who identified the breach?

→ (left) An owner or occupier
→ (right) The body corporate

An owner or occupier

An owner or occupier
↓
Use the BCCM Form 1 to request a contravention notice be issued by the body corporate
↓
Did the body corporate issue a contravention notice within 14 days?

— NO → Write to the owner or occupier asking them to stop the breach
— YES → Apply for a dispute through BCCM against the body corporate.

OR

Write to the owner or occupier asking them to stop the breach
↓
Has the breach been rectified?
— NO → Apply for a dispute through BCCM against the owner or occupier.

Apply for a dispute through BCCM against the body corporate.
← NO — **Has the breach been rectified?** — YES →

The body corporate

The body corporate
↓
Is this an urgent or special circumstance?

— NO → Body corporate issues a contravention notice
— YES → Apply for a dispute through BCCM against the owner or occupier.

Body corporate issues a contravention notice
↓
Has the breach been rectified?
— YES →
— NO → **OR**

Apply for a dispute through BCCM against the owner or occupier.

OR
↓
Commence Magistrate Court proceedings for penalties

Issue resolved

YES →

Issue resolved