

Department of Transport and Main Roads

**Maritime Safety** Queensland



# Port Procedures and Information for Shipping – Bundaberg

February 2025



**Queensland**  
Government

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## **Harbour Master's Direction**

Transport Operations (Marine Safety) Act 1994  
Division 2, Subdivision 1, Section 88 - 92

I, **Captain John Fallon, Regional Harbour Master (Gladstone)**, am appointed as harbour master under part 7 of the Transport Operations (Marine Safety) Act 1994.

Under section 86 of the Transport Operations (Marine Safety) Act 1994 a harbour master may give direction if the harbour master reasonably considers it necessary to give the direction to ensure safety and the effectiveness and efficiency of the Queensland maritime industry. Further section 86A of the Transport Operations (Marine Safety) Act 1994 enables a harbour master to give a general direction that applies to all ship owners, ship masters, ships, other persons or matters.

I am satisfied that it is necessary to issue this direction to ensure marine safety in the Port of Bundaberg. Sections of the Port Procedures and Information for Shipping – Port of Bundaberg (<http://www.msq.qld.gov.au/Shipping.aspx>) are mandatory and must be complied with. Only those sections listed in Schedule 1 are mandatory by this general direction.

### **I DIRECT THAT:**

The Port Procedures and Information for Shipping Port of Bundaberg must be complied with by all vessels operating within the Port of Bundaberg Pilotage area.

**It is an offence to fail to comply with direction without a reasonable excuse. It is also an offence to obstruct a harbour master in the exercise of power. The maximum penalty is \$20,000 for an individual for each offence. If you fail to comply with my direction, then I may carry out the direction myself, and recover all expenses associated with performing the direction from you as a debt in civil jurisdiction.**



**Captain John Fallon  
Regional Harbour Master (Gladstone)  
Maritime Safety Queensland**

**DATED AT GLADSTONE THIS 08<sup>th</sup> DAY OF November 2024.**

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Contact for enquiries and proposed changes. If you have any questions regarding this document or if you have a suggestion for improvements, please contact:

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Revision Date	Change Number	Page number or section	Summary of Changes
January 2009	Version 1	Whole Document	First Issue
August 2017	Version 2	Whole document	Complete rewrite incorporating all previous amendments Updating to new TMR corporate format Updating of TOMSA/TOMSR
October 2017	Version 2.01	Page 24, section 4	Amended port description
		Page 24, section 4.3	Amended maximum vessel size
		Page 26, section 5.1.2	Updated berth description and amended arrival parameters
		Page 27, section 5.1.2	Updated departure parameters removing reference to vessels up to 150m
		Page 37, section 9.1 General	Amended tug fleet to reflect three tugs with additional available on request
		Page 37, section 9.1.2	Amended tug requirements for sugar berth port side to arrivals
		Page 49, section 15.4	Removed reference to power being available at the molasses berth
		Whole document	Updated Queensland Legislation hyperlinks
November 2017	Version 2.02	Page 23, section 4.3	Amended maximum vessel size. Added laden vessel restriction of 180m x 30 metres
September 2018	Version 2.03	1.7.1, 12.4, 12.4.1	Regulations dates updated
November 2018	Version 2.04	Page 38, section 9.1.2	Amended tug requirements for SST arrivals <130m
		Page 27, section 5.1.1	Amended PST departures for vessels >130m to departing berth in daylight hours.
		Page 25, section 4.3	Amended maximum departure drafts to specify port or starboard side to
		Page 31, section 7.4.1	Amended UKC requirement to capture port or starboard side to
June 2019	Version 2.05	Page 38, section 9.1.2	Amended tug requirements. Now displayed in table form.
		Page 73, section 16.13	Replaced SV-HH form with updated form
January 2022	Version 2.06	Page 20, section 2.10	Updated wording to include Gladstone as a Reef VTS Centre
		Page 20, section 2.10	Update hyperlink to Reef VTS User Guide
		Page 21, section 3	Amended wording
		Page 21, section 3.1	Updated heading and wording
		Page 21, section 3.1.1	New heading – Port Control Role
		Page 21, section 3.1.2	Updated Table 3
		Page 22, section 3.1.5	New heading – Distress and Emergency
Page 23, section 3.5	Updated wording		

	Page 24, section 3.6	Updated wording
	Page 24, section 3.8	Updating wording for prioritising of movements
	Page 18, section 2.2	Added Pilot Ladder Checklist requirement to Table 1
	Page 36, section 7.9	New paragraph – Personnel Transfers to and from vessels using pilot or combination ladders
	Page 38, section 8.6.1	New paragraph – Pilot Launch Preparation
	Page 81, section 16.19	Added Pilot Ladder Checklist
	Page 84, section 16.20	Added Safe Work Method Statement – Boarding by ladder
	Page 28, section 4.6	Removed withdrawn charts AUS 241 and AUS 243
December 2022	Page 56, section 16.1	Updated Marine Order 03/2022 Pilot Transfer Arrangements
	Page 83, section 16.9	Updated Pilot Ladder Checklist
	Page 16, section 1.6.2	Updated Gladstone VTS phone number
	Page 32, section 3.2	Updated Gladstone VTS phone number
January 2023	Page 16, section 1.6.3	Updated contact details for the port
	Page 30, section 5.3	Updated table 9, removing reference to Sea Reach PELs and adding Sea Reach and Long Reach leading lights
March 2023	Entire Document	Amending broken links and correcting outdated corporate forms. Correction of numbering.
July 2023	Page 36, section 7.8 & 7.9	Update contact details for marine animals and wording
	Page 56-66, section 16.1	Updated Marine Order 04/2023 Pilot Transfer Arrangements
October 2023	Page 22, Section 3.1.2	Remove Fax
	Page 91-94, Section 16.19	Update Pilot Ladder Checklist
November 2023	Page 91-94, Section 16.19	Update Pilot Ladder Checklist
November 2024	Page 37, Section 7.1.1	New section – Harbour Transits – fuel change over
	Page 42, Section 10.1	Added main engine trials to work permits
	Page 42, Section 10.1	Added main engine trials work permits to table 14
	Page 43, Section 10.2.2	New section – Main engine trials alongside terminal
February 2025	Page 31, Section 4.6	Added requirement of 2 ECDIS if no paper charts