



1. ASSET DESCRIPTION (to be completed by a departmental officer)			
Asset/s	Image of individual	Video recording of individual	Sound recording of individual
Purpose/context			
Location			Date

2. TERMS OF USE (to be completed by a departmental officer)
<p>The asset/s created will be retained within the department’s digital asset management system. This consent form and personal details relating to the asset will only be stored within this system to enable management of the asset and will not be made available outside of the system for any other purpose, unless required by law.</p> <p>The assets created will be used for</p> <ul style="list-style-type: none"> General promotion of Queensland Government initiative, projects and strategies across print and electronic media Promotion of specific Queensland Government initiative, project or strategy as detailed above under <i>Purpose/context</i> across print and electronic media

(3. and 4.) Before providing consent please read the policy statements and conditions on page two (5. to 10.)

3. CONSENT DETAILS (to be completed by the person providing consent)				
<p>Consent for the following agencies to access the asset (for purposes in line with the above terms of use)</p> <table> <tr> <td>Department of Agriculture and Fisheries only</td> <td>Media outlets</td> </tr> <tr> <td>Queensland Government</td> <td>Queensland Government stakeholders such as industry bodies and other levels of government</td> </tr> </table>	Department of Agriculture and Fisheries only	Media outlets	Queensland Government	Queensland Government stakeholders such as industry bodies and other levels of government
Department of Agriculture and Fisheries only	Media outlets			
Queensland Government	Queensland Government stakeholders such as industry bodies and other levels of government			
<p>Timeframe for consent</p> <p>Rights granted unless I contact the department to withdraw my consent</p> <p>Rights granted for the following timeframe (after which the asset will be removed from further use)</p>				
<p>Start date End date Limits on the use of the asset (if any)</p>				

4. INDIVIDUAL’S DETAILS (to be completed by the person providing consent)	
Name of individual	
Indigenous identity Individual identifies as an Aboriginal and/or Torres Strait Islander person	
Name of parent or guardian (if applicable)	
Email address	
Phone number	
Signature of individual (if over 18 years of age)	Date
Signature of parent or guardian (if individual is under 18 years of age)	Date



5. CONSENT GIVEN

The person signing this consent form grants consent to the Department of Agriculture and Fisheries (and other parties as defined in section 3) to use, record and disclose the individual's personal information provided in sections 2 and 3 of this consent form.

6. PURPOSE

This consent only applies to any use, recording or disclosure of the individual's personal information in connection with the department, for the purposes identified in sections 2 and 3 of this consent form.

7. DISCLAIMER

The department will take all reasonable steps to ensure the person signing this consent form is authorised to do so, but takes no responsibility for circumstances in which it is misled as to the identity, authority or ability of a person to provide consent.

If the asset created is used on social media or other websites (such as Facebook), contractual obligations could be perpetual and irrevocable. It may not be possible to ensure that all copies of the asset are deleted or cease to be used, and the department cannot take responsibility for doing so.

8. INFORMATION

Personal information

Personal information includes information or opinions, whether true or not, about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion. This includes the individual's name, image or video or sound recording.

Modifying or withdrawing consent

If you wish to modify or withdraw consent at a later date, please email DAVEsupport@daf.qld.gov.au. After an email to withdraw consent has been received, the department will not use the asset in any new promotional material, but any existing use of the asset will continue.

Contact us

If you require a copy of this signed consent form, or you wish to modify or withdraw this consent, please email DAVEsupport@daf.qld.gov.au.

9. PRIVACY STATEMENT – PEOPLE PROVIDING ASSETS

Department of Agriculture and Fisheries collects personal information from you, including information about your:

- name
- email address
- telephone number
- web address (if applicable).

We collect this information to help us manage the assets you have supplied us and enable us to contact you in relation to them if required.

We will only use your information for this purpose. It will otherwise not be used or disclosed unless authorised or required by law. Your personal information will be handled in accordance with the *Information Privacy Act 2009*.

10. PRIVACY STATEMENT – PEOPLE CAPTURED WITHIN AN ASSET (CONSENT FORM)

Department of Agriculture and Fisheries collects personal information from you, including information about your:

- name
- email address
- telephone number
- image or voice recording.

We collect your image or voice recording for the purpose of helping us promote Queensland Government initiatives, programs and strategies. Your personal details are only used to manage the assets you are captured in and enable us to contact you in relation to them if required.

We will only use your information for this purpose. It will otherwise not be used or disclosed unless authorised or required by law. Your personal information will be handled in accordance with the *Information Privacy Act 2009*.