



Infrastructure WHS Management Plan Pimlico Campus

Part Two – Campus Specific
December 2024



INTRODUCTION

Context

Refer to DTET Infrastructure Work Health Safety Management Plan for TAFE Queensland Campuses: Part One - General (TAFE Queensland WHS Plan Part One), available from TAFE Queensland facilities representative, for background and context to this DTET Infrastructure Work Health Safety Management Plan for TAFE Queensland Campuses: Part Two - Campus Specific (TAFE Queensland WHS Plan Part Two).

Purpose

This TAFE Queensland WHS Plan Part Two for Pimlico Campus has been developed to supplement the TAFE Queensland WHS Plan Part One, by providing additional information regarding hazards known to DTET, that may be present at Pimlico Campus; facilitating a consistent approach to the provision of WHS information to stakeholders on the Campus. This plan also summarises Campus contact details, layout, access points, general WHS information, and evacuation signage details.

IMPORTANT: Read this TAFE Queensland WHS Management Plan Part Two in conjunction with the TAFE Queensland WHS Management Plan Part One available from TAFE Queensland facilities representative that contains information in relation to WHS requirements and general hazards that may be present at all Campuses.

A copy of this Plan will be available at the Pimlico Campus TAFE Queensland facilities representative.

Terms and Definitions

Terms and definitions used in this TAFE Queensland WHS Plan Part Two are defined in TAFE Queensland WHS Plan Part One and apply to both WHS Plans.

CAMPUS AND EMERGENCY CONTACT DETAILS

TAFE Queensland facilities office details

| | |
|--------------------|--|
| Location on Campus | D Block |
| Telephone | (07) 4750 5333 |
| Office Hours | 7:00 ^{am} -4:30 ^{pm} |

| | | |
|------------------------------|-------------------------|---|
| Normal teaching hours | Monday – Friday: | 7:00 ^{am} – 4:30 ^{pm} |
| | Saturday: | Closed |
| | Sunday/Public Holidays: | Closed |

Key contact details

| | | |
|---------------------------|-----------------------|----------------|
| Facilities Representative | Tyrone Small | 0431 884 544 |
| Security Contact | State-wide Monitoring | (07) 3848 1888 |
| DHPW Contact | MRC | (07) 4412 2385 |

Emergency Phone Numbers

000

| | | | |
|---------------------------------|---|--------|----------------|
| Police Station: | Mundingburra Station | Police | (07) 4726 8666 |
| Hospital: | Townsville Uni Hospital | | (07) 4433 1111 |
| Medical Centre: | Mundingburra Uni Hospital | | (07) 4779 0622 |
| | 128 Ross River Rd, Mundingburra, QLD, 4812 | | |
| Fire Brigade: | Wulguru Fire Station 15 | | (07) 4778 4313 |
| State Emergency Services (SES): | QSES | | 132 500 |
| Water: | Townsville City Council | | 13 48 10 |
| Gas: | Origin Energy | | 1800 808 526 |
| Electricity: | Ergon Energy | | 13 16 70 |
| Dial Before You Dig | Web: www.1100.com.au/ | | Tel: 1100 |



CAMPUS WHS INDUCTION

DHPW and TAFE Queensland Contractors Workers

Prior to commencing work on Pimlico Campus, all DHPW and TAFE Queensland Contractors must go to the TAFE Queensland facilities representative office for information regarding Campus WHS induction arrangements.

Note: Workers accessing Operational Areas of the Campus accompanied by a TAFE Queensland authorised person familiar with the known hazards in the areas visited, are not required to undergo a WHS induction, as they are treated as Visitors. Such Workers would generally not complete trade type work; however, in emergencies it may be appropriate for these persons to undertake emergency work, once they have been made aware of known hazards.

Third Party Lessees (TPL) Workers'

Third Party Lessees Workers are not required to complete a Campus WHS induction when working within a Site. TPLs are responsible for providing the appropriate WHS induction for their Site. Prior to working outside their Sites, TPLs must ensure their Workers obtain permission from TAFE Queensland and have any required access passes, work permits, safe work method statements and comply with any induction and security requirements.

Visitors

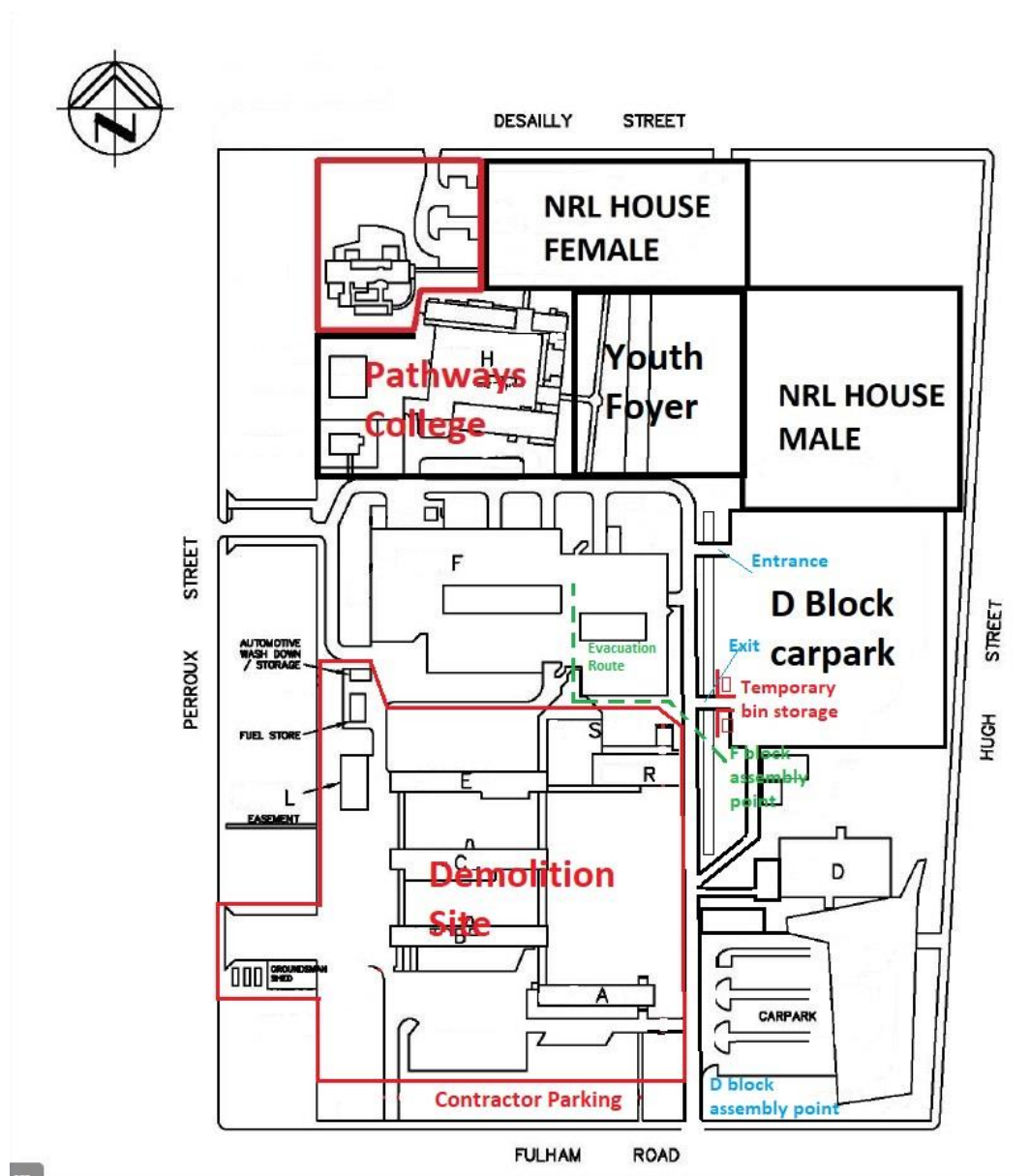
Visitors must contact TAFE Queensland prior to accessing Operational Areas of the Campus and be escorted by a TAFE Queensland authorised person.

CAMPUS INFORMATION

For the health and wellbeing of our employees, students and visitors, all TAFE Queensland campuses are smoke free.

Our Pimlico Campus features a range of purpose-built facilities including a Nursing Lab, Hair and Beauty Salons. The campus offers a wide range of study areas including aged care, Nursing, Hair and Beauty, General Ed and Cookery, Childcare, Health and Hospitality.

Campus Layout / Access Points



The above Campus plan is an overview only. Contact the Campus TAFE Queensland facilities representative for further detailed plans as required.

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After hours works

To arrange access for afterhours works, contact Site Services Coordinator Ph No (07) 4750 5356.

A notification period of 48 hours is required.

Working on the Campus after hours may require the provision of a TAFE Queensland appointed security guard to control and monitor any security systems (alarms, etc.) and provide access to restricted areas. Contact the Campus TAFE Queensland facilities representative to discuss any costs and other matters associated with afterhours work.

Extended teaching hours

The following areas of the Campus may have extended teaching, requiring further restrictions on noisy or dusty working hours:

| Area | Teaching Hours |
|---------------|--|
| D Block South | Operates until 9:00 ^{pm} Noisy work by arrangement with Facilities Staff |

Loading docks/deliveries

Consult with the TAFE Queensland facilities representative to verify appropriate delivery locations, operating hours and restrictions, and conditions of using loading docks.

Identify and use only the loading docks that are authorised for use. Loading docks are only to be used for the intended purpose. No goods, materials, or equipment can be stored or left in the loading dock or the corridors servicing the dock areas without express consent of TAFE Queensland facilities representative.

PCBU's should ensure their Workers are aware of the risks associated with loading dock areas and are instructed in the PCBU's work practices (including observing all signage and instructions) regarding such practices.

Below are the locations of the Campus docks together with logistical information:

| Dock | Max Height | Max Weight | Operating Hours |
|------|------------|------------|-----------------|
| N/A | | | |

Parking of any vehicle in loading docks is prohibited unless prior authorisation is obtained from TAFE Queensland unless being loaded / unloaded.



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Lifts

Only designated goods lifts are to be used to transport materials and/or deliveries through the Campus. Passenger lifts are not to be used at any time to transport materials and/or deliveries through the Campus without prior authorisation from TAFE Queensland facilities representative. All lifts are to be used within their designated Safe Working Load (SWL).

Lift types and locations:

| Location | Levels Serviced | Lift Type | Size | Capacity |
|---------------------------|-----------------|-----------|--|----------|
| D Block North (KONE) | Level G, 1 & 2 | Passenger | W 1.43m x L 1.72m. x H 2.2m 0.9 x 2m door opening | 1500kg |
| D block North (Schindler) | Level G, 1 & 2 | Passenger | W1.28m x L1.970m x H2.4m 1.0m x 2.1m door opening | 1156kg |
| D Block South (OTIS) | Level G &1 | Passenger | W1.16m x L1.97m x H2.1m 0.89 x 2.1m door opening | 1350kg |
| F block (KONE) | Level G, 1 & 2 | Passenger | W1.07m x L1.87m x L2.25m 0.88 x 2.1 door opening | 925kg |

Parking

Only park trade vehicles in areas authorised by TAFE Queensland facilities representative. Under no circumstances are trade vehicles to be parked in disabled parking zones or other restricted parking areas.

Parking for trade vehicles is available in the following locations;

- D Block, outside Facilities Office.

Accessing of Operational Areas and other restricted areas

Prior to accessing any Operational Area or other restricted areas contact TAFE Queensland Facilities Representative 0428 512 129 to arrange authorisation and access. Obey all signage regarding access and PPE required in regard to the specific areas.

CAMPUS SPECIFIC HAZARDS

Campus specific hazards known to DTET include:

Brittle Roofing

The following areas have brittle roofing. Prior to accessing any brittle roof area, a risk assessment and safe work method statement must be undertaken/completed and control measures implemented.

A safe system of work must be devised for all works in and around the brittle roof area/s, including obtaining any safe work permit that may be applicable and complying with conditions attached to the permit.

| Location | Description | Notes |
|----------------|----------------------------------|-------|
| D block, South | Alsynite skylights above Atrium. | |

Non-Trafficable Roofing

The following areas have been identified as non-trafficable (roofing materials that are not designed to be walked on or subjected to any kind of foot traffic). People should not walk or stand on these roofing materials, as they may not be able to withstand the weight and pressure and could become damaged or collapse.

| Location | Description | Notes |
|----------------|----------------------------------|-------|
| D block, South | Alsynite skylights above Atrium. | |

Electricity

Due to the age of some areas of the Campus, Residual Current Detection (RCD) protection may not be fitted to all Campus mains power.

PCBU's must ensure that RCD protection is provided to their Workers if utilising Campus mains power. Contact the TAFE Queensland facilities representative if further detail is required.

Photovoltaic panels are located on D block roof.

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Confined Spaces

The following areas are classed and signed as confined spaces. Prior to entry of any confined space, persons are required to have a safe system of work in place, including a confined space permit and all conditions attached to that safe system of work must be complied with.

| Location | Description of area |
|--------------------------|---------------------------------|
| D Block North Plant Deck | Roof access under Skillion roof |
| D Block Kitchen | Grease traps |

Roof top antenna Electro Magnetic Energy (EME)

N/A

Mechanized Waste Equipment

N/A

Cooking oil waste points

Cooking oil waste points are located in D Block Kitchen. Use caution in this area due to potential of waste oil and fat on the floor and avoid spills. Clean-up any spills that occur and do not leave discarded oil containers in the area.

Waste oil storage is via drums only stored in the Bin Room at end of Training Kitchen.

Window Cleaning Gantries

N/A

Construction site areas

The Campus is currently undergoing demolition of blocks A, B, C, E, R and L blocks. See plan above.

The Arts building located on the Northern side of D block is currently under construction. Estimated completion date May 2025.

Do not enter Construction Work areas unless authorised by the Principal Contractor. Workers must report to the building site supervisor prior to entering such areas.

Hazardous substances

The WHS Law, covers workplace hazardous substances and dangerous goods under a single framework for hazardous chemicals. Refer to Campus Hazardous Substances register for a complete list of known hazardous chemicals and their locations.

Contact TAFE Queensland facilities representative to obtain a copy of the Campus Hazardous Substances register.

Large Trees

The campus contains a number of large trees, which may present the risk of falling over or losing a limb. Contact TAFE Queensland facilities representative for details.



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Combustible Cladding

N/A

Bush Fire Zone

N/A

Snakes/Seasonal Wildlife

N/A

Other Campus specific hazards

Decommissioned Buildings

A number of buildings on campus are in the process of being decommissioned.

Blocks A, B, C, E and R have been completely de-energised. As such, there are no active fire panels or emergency warning system, and no exit or emergency lighting. QFES have approved decommissioning of these prescribed fire safety installations.

Whilst full building decommission is being arranged, these buildings have management plans in place. Consult with the TAFE Queensland facilities representative to obtain copies of evacuation/emergency management plans and discuss works.

Contractors should familiarise themselves and their workers with any associated evacuation/emergency management plans.

In the event of a Fire, your first response should be to Dial “000” immediately.

D Block Roof Trip Hazard

D Block, fall protection cables present a trip hazard.

D Block Suspended Slab

D Block Suspended Slab – No penetrations, no cutting/chasing, no coring without DTET approval. Full floor scan and engineer review/approval to be obtained by contractor and provided to DTET for review prior to works.

Traffic Fulham Road Restricted Visibility

Entry off Fulham Road – single lane driveway. Dangerous during peak traffic periods due to lack of visibility

SITE EVACUATION PROCEDURE

EVACUATION MAP

Townsville North Pimlico Campus - Hugh St & Fulham Rd, Pimlico QLD 4812



Assembly Area

Child Care

IN THE EVENT OF FIRE

- R**emove persons from immediate danger area.
- A**lert nearby staff and members of the public and call 000 (operate Manual Call Point if applicable).
- C**onfine fire and smoke. Close windows and doors (if safe). Keep low, under the smoke.
- E**xtinguish and control the fire (if safe to do so).

Issue Date: 07/2024

EVACUATION PROCEDURES

- Follow all instructions given by Wardens or Fire Officers.
- Leave immediately by the nearest safe exit.
- Move quickly, do not run.
- If possible, close doors behind you.
- Report to your designated Assembly Area.
- Advise a Warden immediately if you are aware of people trapped in the building.
- Do not leave the Assembly Area until the Chief Warden gives the "All-Clear".
- If any injuries are sustained, notify a Warden.

LOCATRIX

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DOCUMENT CONTROL

This TAFE Queensland WHS Plan Part Two will be reviewed quarterly by the DTET Manager Infrastructure WHS in consultation with relevant TAFE Queensland staff, and in addition to scheduled quarterly updates, updated whenever there are material changes to the Campus workplace that Workers need to be made aware of. Forward any suggestions for inclusion or revision to the Campus TAFE Queensland facilities representative.

Revisions to this plan are summarised in the table below. A copy of all previous revisions must be marked as superseded and archived.

| Date | Revision | Section | Page | Revision Details |
|----------------|----------|---|--------------|---|
| April 2021 | A | All | All | Initial draft document |
| Mar 2022 | B | Asbestos All | 8 All | Revisions required by DESBT and TAFE Queensland following initial Pilot rollout. |
| July 2022 | C | All | All | Revisions following Pilot rollout and transfer to new DESBT template. |
| Aug 2022 | D | All | All | Revisions required by DEPW WHS |
| July 2023 | E | All | All | Various and update to DYJESBT template |
| Sept 2023 | F | All | All | Review and update by TAFEQ, DYJESBT and Chapalex Advisory |
| Jan 2024 | G | Campus Specific Hazards All | 10 All | Update Waste Equipment to Mechanised Update lift section to include reference to passenger lifts as required. Change DYJESBT to DESBT |
| March 2024 | H | Title Key Contact Details & DEPW and TAFE Queensland Contractors Workers | 1 3,4 | Date added DEPW updated to DHLGPPW |
| June 2024 | I | Lift types Mechanized Waste Equipment Other Campus Specific Hazards | 7 9 10 | Passenger lift details added Updated to N/A D Block Suspended Slab, F Block Hydrant Diesel Pump Critical Defect & Fulham Road Entry Restricted Visibility added |
| September 2024 | J | Construction Site Areas Site Evacuation Procedure | 9 11 | Demolition area added Evacuation map updated |
| December 2024 | K | All Other Campus Specific Hazards | All 10 | DESBT updated to DTET, DHLGPPW updated to DHPW F Block Fire Panel and Hydrant Deisel Pump critical defects removed |