



Infrastructure WHS Management Plan Maryborough Campus

Part Two – Campus Specific
December 2024



INTRODUCTION

Context

Refer to DTET Infrastructure Work Health Safety Management Plan for TAFE Queensland Campuses: Part One - General (TAFE Queensland WHS Plan Part One), available from TAFE Queensland facilities representative, for background and context to this DTET Infrastructure Work Health Safety Management Plan for TAFE Queensland Campuses: Part Two - Campus Specific (TAFE Queensland WHS Plan Part Two).

Purpose

This TAFE Queensland WHS Plan Part Two for Maryborough Campus has been developed to supplement the TAFE Queensland WHS Plan Part One, by providing additional information regarding hazards known to DTET, that may be present at Maryborough Campus; facilitating a consistent approach to the provision of WHS information to stakeholders on the Campus. This plan also summarises Campus contact details, layout, access points, general WHS information, and evacuation details.

IMPORTANT: Read this TAFE Queensland WHS Plan Part Two in conjunction with the TAFE Queensland WHS Management Plan Part One available from TAFE Queensland facilities representative that contains information in relation to WHS requirements and general hazards that may be present at all Campuses.

A copy of this Plan is available from trainingassets@desbt.qld.gov.au.

Terms and Definitions

Terms and definitions used in this TAFE Queensland WHS Plan Part Two are defined in TAFE Queensland WHS Plan Part One and apply to both WHS Plans.

CAMPUS AND EMERGENCY CONTACT DETAILS

Key contact details

Facilities Representative	DTET Asset Manager	trainingassets@desbt.qld.gov.au
Security Contact	Fraser Coast Security Protective Services	mail@frasercoastsecurity.com 07 3224 6666 (24 hrs)
DHPW Contact	MRC Clint Rae	1300 138 822 0438 186 638

Emergency Phone Numbers

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Police Station:	Maryborough Police Stn	07 4123 8111
Hospital:	Maryborough Hospital	07 4122 8222
Medical Centre:	Maryborough Clinic 258 Bazaar Street, Maryborough	07 4121 2238
Fire Brigade:	Maryborough Fire & Rescue	07 4122 0380
State Emergency Services (SES):	Maryborough SES	132 500
Water:	Fraser Coast Regional Council	1300 794 929
Gas:	N/A	N/A
Electricity:	CS Energy	13 16 70
Dial Before You Dig	Tel: 1100	Web: www.1100.com.au/

CAMPUS WHS INDUCTION

DHPW Contractors Workers

Prior to commencing work on Maryborough Campus, all DHPW Contractors must consult the DHPW/QBuild representative office for information regarding Campus WHS induction arrangements.

Note: Workers accessing Operational Areas of the Campus accompanied by a TAFE Queensland authorised person familiar with the known hazards in the areas visited, are not required to undergo a WHS induction, as they are treated as Visitors. Such Workers would generally not complete trade type work; however, in emergencies it may be appropriate for these persons to undertake emergency work, once they have been made aware of known hazards.

Third Party Lessees (TPL) Workers'

Third Party Lessees Workers are required to complete all relevant WHS inductions when working within the site. TPL's are responsible for providing the appropriate WHS induction for their Site.

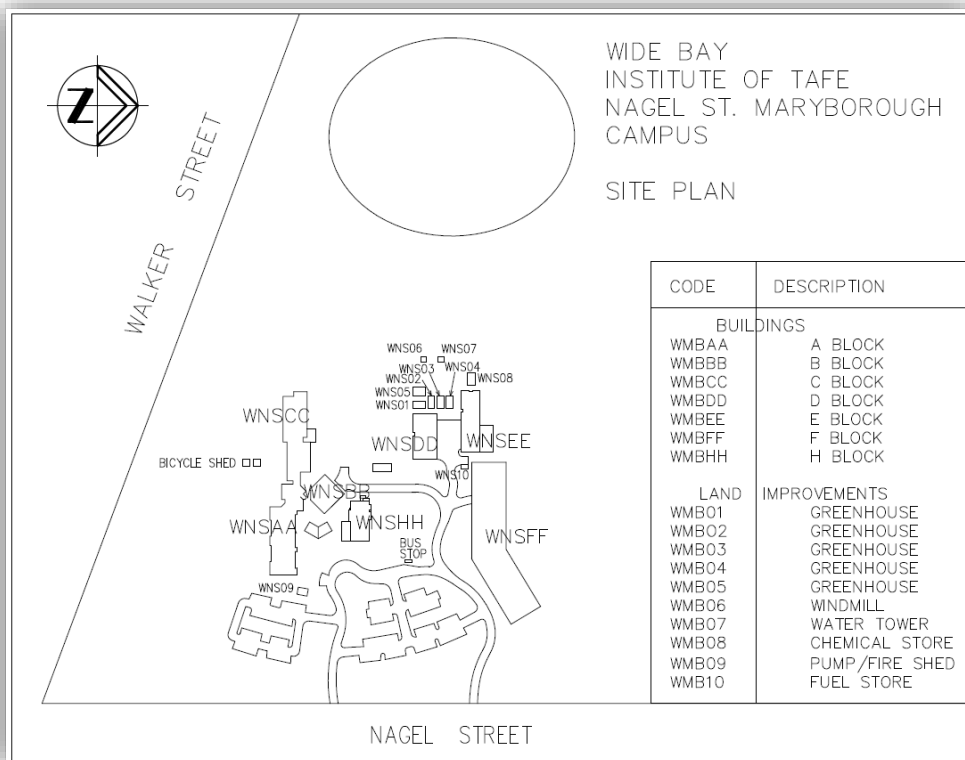
TPL's must ensure their Workers obtain any required access passes, work permits and comply with any induction and security requirements.

Visitors

Visitors must contact Fraser Coast Security at mail@frasercoastsecurity.com prior to accessing the Campus and be escorted by a Fraser Coast Security authorised person.

CAMPUS INFORMATION

Campus Layout / Access Points



The above Campus plan is an overview only. Contact trainingassets@desbt.qld.gov.au for further detailed plans as required. Queensland Fire Department (QFD) own Blocks A, B, C and H as outlined in map below. Contact QFD if access is required to QFD buildings.



DTET buildings: D Block, E Block, F Block including Greenhouses, Fuel Store, Chemical Store, Water Tank and Windmill

Queensland Fire Department buildings: A Block, B Block, C Block and H Block



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After hours works

To arrange access for afterhours works, contact DTET at trainingassets@desbt.qld.gov.au.

For non-emergency works, a notification period of 5 business days is required.

Lifts

Only designated goods lifts are to be used to transport materials and/or deliveries through the Campus. Passenger lifts are not to be used at any time to transport materials and/or deliveries through the Campus without prior authorisation from Queensland Fire Department (QFD) representative. All lifts are to be used within their designated Safe Working Load (SWL).

Lift types and locations:

Location	Levels Serviced	Lift Type	Size	Capacity
B Block (QFD)	Levels 1,2	Passenger lift		TBC

Parking

Only park trade vehicles in areas authorised. Under no circumstances are trade vehicles to be parked in disabled parking zones or other restricted parking areas.

Accessing of Operational Areas and other restricted areas

Prior to accessing any restricted areas contact DTET at trainingassets@desbt.qld.gov.au to arrange authorisation and access.

Obey all signage regarding access and PPE required in regard to the specific areas.

CAMPUS SPECIFIC HAZARDS

Campus specific hazards, known to DTET include:

Brittle Sheet Roofing

The following areas have brittle roofing. Prior to accessing any brittle roof area, a risk assessment and safe work method statement must be undertaken/completed, and control measures implemented.

A safe system of work must be devised for all works in and around the brittle roof area/s, including obtaining and completing any safe work permit that may be applicable, observing any additional matters of note on the permit, and complying with the safeguards on the reverse of the permit.

Location	Description	Notes
D, E & H Blocks - Polymer sheeting	Polymer sheeting	Please contact DTET via trainingassets@desbt.qld.gov.au prior to accessing any roof area

Non-Trafficable Roofing

The following areas have been identified as non-trafficable (roofing materials that are not designed to be walked on or subjected to any kind of foot traffic). People should not walk or stand on these roofing materials, as they may not be able to withstand the weight and pressure and could become damaged or collapse.

Location	Description	Notes
D, E & H Blocks - Polymer sheeting	Polymer sheeting	Please contact DTET via trainingassets@desbt.qld.gov.au prior to accessing any roof area

Electricity

Due to the age of some areas of the Campus, Residual Current Detection (RCD) protection may not be fitted to all Campus mains power.

PCBU's must ensure that RCD protection is provided to their Workers if utilising Campus mains power. Contact DTET at trainingassets@desbt.qld.gov.au if further detail is required.


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Confined Spaces

The following areas are classed and signed as confined spaces. Prior to entry of any confined space, persons are required to have a safe system of work in place, including a confined space permit and all conditions attached to that safe system of work must be complied with.

Asset / Physical Area	Description	Date of last assessment	GPS Reference	Potential hazards	Comments	Photograph
GT-01	Grease trap Block H	3/5/2018	Lat: -25.505552° Long: 152.654477°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: No Engulfment: Yes	Description of space: Grated lid, 2m deep, 600mm diameter pipe Method of securing space: Secure - requires tool to access Signage in place: No	
GT-02	Grease trap Block B	31/5/2018	Lat: -25.505633° Long: 152.654255°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: Yes Engulfment: No	Description of space: Metal lid, requires gatic tools for removal. Includes the inspection pit. Method of securing space: Secure - requires tool to access Signage in place: No	
PL-35	Elevated water tank	3/5/2018	Lat: -25.504956° Long: 152.653444°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: Yes Engulfment: No	Description of space: 4m diameter x2.2m high Method of securing space: Not Secure Signage in place: No	
PL-36	E block - partially submerged concrete tank near hazardous substances storage	15/6/2018	Lat: -25.504676° Long: 152.653682°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: Yes Engulfment: No	Description of space: 4m diameter x2.2m high Method of securing space: Not Secure Signage in place: No	
PL-38	Metal tank E block	3/5/2018	Lat: -25.504602° Long: 152.653920°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: Yes Engulfment: No	Description of space: 4m diameter x2.2m high Method of securing space: Not Secure Signage in place: No	
PL-39	Sawdust extraction hopper E block	3/5/2018	Lat: -25.504610° Long: 152.654234°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: Yes Impairment/ asphyxiation/ loss of consciousness: No Engulfment: No	Description of space: Method of securing space: Secure - requires tool to access Signage in place: No	
SM-07	Sewer pits between Block H & Block D	15/6/2018	Lat: -25.505167° Long: 152.654325°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: No Engulfment: Yes	Description of space: Grated lid, 2m deep, 600mm diameter pipe Method of securing space: Secure - requires tool to access Signage in place: No	
SM-08	Sewer pits Block B	15/6/2018	Lat: -25.504960° Long: 152.654268°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: No Engulfment: Yes	Description of space: Grated lid, 2m deep, 600mm diameter pipe Method of securing space: Secure - requires tool to access Signage in place: No	
SM-24	Sewer inspection pit adjacent to H Block	3/5/2018	Lat: -25.505408° Long: 152.654881°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: No Engulfment: Yes	Description of space: Grated lid, 2m deep, 600mm diameter pipe Method of securing space: Secure - requires tool to access Signage in place: No	

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Asset / Physical Area	Description	Date of last assessment	GPS Reference	Potential hazards	Comments	Photograph
SM-25	Sewer pits Block B	15/6/2018	Lat: -25.506011° Long: 152.654952°	Enclosed or partially enclosed: Yes Oxygen outside of safe range: No Fire/ explosion: No Impairment/ asphyxiation/ loss of consciousness: No Engulfment: Yes	Description of space: Grated lid, 2m deep, 600mm diameter pipe Method of securing space: Secure - requires tool to access Signage in place: No	

Mechanized Waste Equipment

N/A

Construction site areas

The Campus is not currently undergoing redevelopment.

Do not enter Construction Work areas unless authorised by the Principal Contractor. Workers must report to the building site supervisor prior to entering such areas.

Hazardous substances areas

The WHS Law, covers workplace hazardous substances and dangerous goods under a single framework for hazardous chemicals. Refer to Campus Hazardous Substances register for a complete list of known hazardous chemicals and their locations.

Contact trainingassets@desbt.qld.gov.au to obtain a copy of the Campus Hazardous Substances register.

Large Trees

The campus contains a number of large trees, which may present the risk of falling over or losing a limb.

Combustible Cladding

N/A

Bush Fire Zone

This Campus has been identified as being located in a bush fire zone according to local Council mapping.

A Bushfire Management Plan (BMP) has been prepared for Maryborough Campus which includes an Environmental Management Plan (EMP).

The BMP and EMP are available from DTET by contacting trainingassets@desbt.qld.gov.au.

Workers should have regard to the BMP and EMP when developing their safe systems of work and ensure compliance with the EMP and identify any additional measures arising as part of construction environmental management.

Snakes/Seasonal Wildlife

Due to the bushland environment of this Campus, snakes are a potential hazard.

Note: This is a vacant campus with no first aiders onsite. It is recommended that contractors should carry their own snake bite kit and be trained in its use. Dial 000 in an emergency.

Other Campus specific hazards

Vandalism

There is a significant amount of broken glass and damaged/broken furniture, fixtures and fittings in all areas of the Campus. Some egress is restricted due to form ply installation.

No First Aid Treatment

There are currently no First Aid Kits or First Aiders on site. It is recommended that contractors carry their own first aid kit and are trained in its use. In case of emergency contact 000.

SITE EVACUATION PROCEDURE

NOTE: As the Campus is currently vacant, and ongoing issues of vandalism have been experienced, some dedicated evacuation egress is restricted due to the installation of form ply for security purposes.

Contractors must devise an evacuation plan for all workers prior to works commencing onsite. Workers should identify and make themselves aware of a safe place to evacuate to prior to commencing works.

In the event of an emergency contact 000 and when safe to do so contact DTET at trainingassets@desbt.qld.gov.au.

EVACUATION PROCEDURES

- Leave immediately by the nearest safe exit.
- Move quickly, do not run.
- If possible, close doors behind you.
- Move as far as possible from the affected building/buildings/area.
- When safe to do so - call emergency services 000.

IN THE EVENT OF FIRE



Remove persons from immediate danger area.



Alert nearby staff and members of the public and call 000 (operate Manual Call Point if applicable).



Confine fire and smoke. Close windows and doors (if safe). Keep low, under the smoke.



Extinguish and control the fire (if safe to do so).

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DOCUMENT CONTROL

This TAFE Queensland WHS Plan Part Two will be reviewed quarterly by the DTET Manager - Infrastructure WHS, in consultation with relevant TAFE Queensland staff, and in addition to scheduled quarterly updates, updated whenever there are material changes to the Campus workplace that Workers need to be made aware of. Forward any suggestions for inclusion or revision to DTET Manager - Infrastructure WHS at trainingassets@debst.qld.gov.au.

Revisions to this plan are summarised in the table below. A copy of all previous revisions must be marked as superseded and archived.

Date	Revision	Section	Page	Revision Details
April 2021	A	All	All	Initial draft document
Mar 2022	B	Asbestos All	8 All	Revisions required by DESBT and TAFE Queensland following initial Pilot rollout.
July 2022	C	All	All	Revisions following Pilot rollout and transfer to new DESBT template.
Aug 2022	D	All	All	Revisions required by DEPW WHS
July 2023	E	All	All	Various and update to DYJESBT template
Sept 2023	F	All	All	Review and update by TAFEQ, DYJESBT and Chapalex Advisory
Jan 2024	G	Campus Specific Hazards All	10 All	Update Waste Equipment to Mechanised Update lift section to include reference to passenger lifts as required. Change DYJESBT to DESBT
March 2024	H	Title Key Contact Details & DEPW and TAFE Queensland Contractors Workers	1 3,4	Date added DEPW updated to DHLGPPW
June 2024	I	Emergency Contact Details Other Campus Specific Hazards	3 10	Facilities Contact updated First Aid Treatment added
September 2024	J	Emergency Contact Details Campus Layout Other Campus Specific Hazards	3 5 10	Facilities contact updated Photo added showing DESBT/QFD split H Block Cold Room removed
December 2024	K	All	All	DESBT updated to DTET, DHLGPPW updated to DHPW. TAFE Facilities contact details removed