



Infrastructure WHS Management Plan Tewantin Campus

Part Two – Campus Specific
December 2024



INTRODUCTION

Context

Refer to DTET Infrastructure Work Health Safety Management Plan for TAFE Queensland Campuses: Part One - General (TAFE Queensland WHS Plan Part One), available from TAFE Queensland facilities representative, for background and context to this DTET Infrastructure Work Health Safety Management Plan for TAFE Queensland Campuses: Part Two - Campus Specific (TAFE Queensland WHS Plan Part Two).

Purpose

This TAFE Queensland WHS Plan Part Two for Tewantin Campus has been developed to supplement the TAFE Queensland WHS Plan Part One, by providing additional information regarding hazards known to DTET, that may be present at Tewantin Campus; facilitating a consistent approach to the provision of WHS information to stakeholders on the Campus. This plan also summarises Campus contact details, layout, access points, general WHS information, and evacuation details.

IMPORTANT: Read this TAFE Queensland WHS Plan Part Two in conjunction with the **TAFE Queensland WHS Plan Part One** available from TAFE Queensland facilities representative that contains information in relation to WHS requirements and general hazards that may be present at all Campuses.

A copy of this Plan will be available from trainingassets@desbt.qld.gov.au.

Terms and Definitions

Terms and definitions used in this TAFE Queensland WHS Plan Part Two are defined in TAFE Queensland WHS Plan Part One and apply to both WHS Plans.

CAMPUS AND EMERGENCY CONTACT DETAILS

Key contact details

Facilities Representative	DTET Asset Manager	trainingassets@desbt.qld.gov.au
Security Contact	Strategic Security	0422 301 545
DHPW Contact	MRC	1300 138 822

Emergency Phone Numbers

000

Police Station:	Noosa Heads Police Stn	07 5440 8111
Hospital:	Noosa Hospital	07 5455 9200
Medical Centre:	Tewantin Medical Centre	07 5313 3277
	2/84 Poinciana Avenue, Tewantin	
Fire Brigade:	Tewantin Fire & Rescue	07 5489 4304
State Emergency Services (SES):	Noosa SES	132 500
Water:	Unity Water	1300 086 489
Gas:	N/A	N/A
Electricity:	CS Energy	13 19 62
Dial Before You Dig	Tel: 1100	Web: www.1100.com.au/

CAMPUS WHS INDUCTION

DHPW Contractors Workers

Prior to commencing work on Tewanin Campus, all Contractors must consult the DHPW/QBuild representative for information regarding Campus WHS induction arrangements.

Contractors must contact the Strategic Security representative prior to accessing the Campus and be escorted by a Strategic Security authorised person.

Note: Workers accessing Operational Areas of the Campus accompanied by a TAFE Queensland authorised person familiar with the known hazards in the areas visited, are not required to undergo a WHS induction, as they are treated as Visitors. Such Workers would generally not complete trade type work; however, in emergencies it may be appropriate for these persons to undertake emergency work, once they have been made aware of known hazards.

Third Party Lessees (TPL) Workers'

Third Party Lessees Workers are required to complete all relevant WHS inductions when working within the site. TPL's are responsible for providing the appropriate WHS induction for their Site.

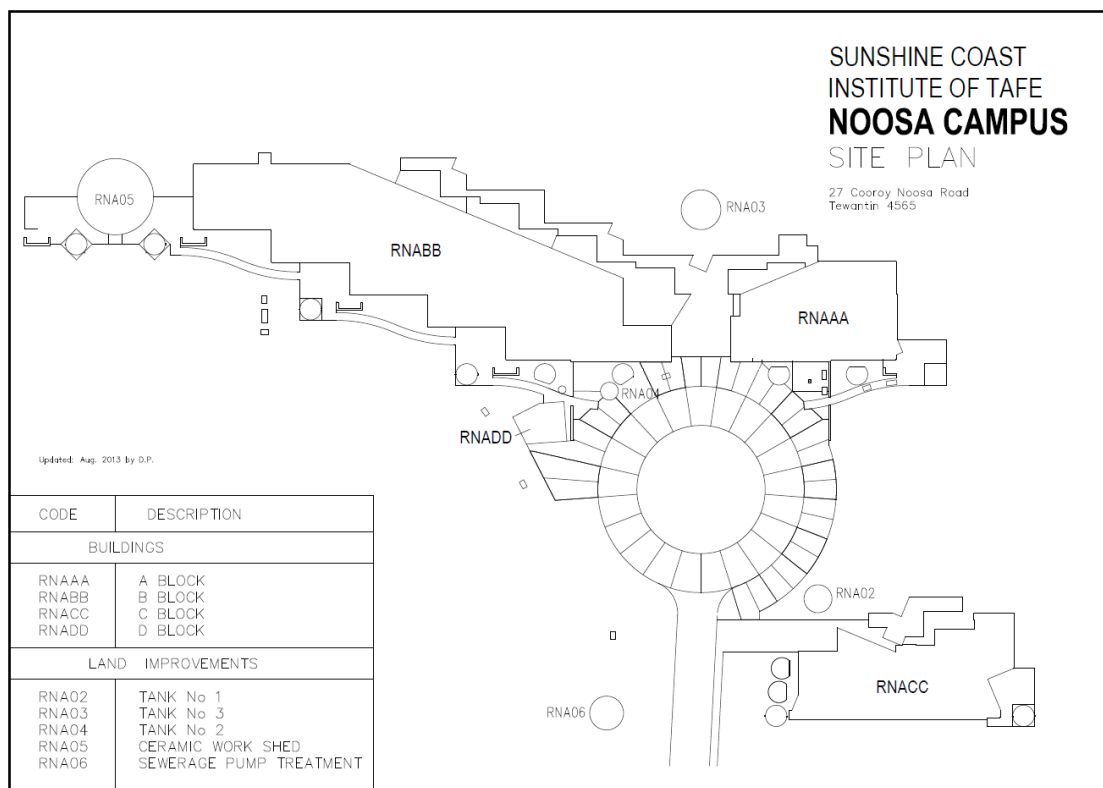
TPL's must ensure their Workers obtain any required access passes, work permits and comply with any induction and security requirements.

Visitors

Visitors must contact DTET at trainingassets@desbt.qld.gov.au prior to attending site.

CAMPUS INFORMATION

Campus Layout / Access Points



The above Campus plan is an overview only. Contact trainingassets@desbt.qld.gov.au for further detailed plans as required.

After-hours works

To arrange access for after-hours works, contact trainingassets@desbt.qld.gov.au

A notification period of 5 business days is required.

Working on the Campus after hours may require the provision of a DTET appointed security guard to control and monitor any security systems (alarms, etc.) and provide access to restricted areas. Contact trainingassets@desbt.qld.gov.au to discuss any costs and other matters associated with afterhours work.

Parking

Only park trade vehicles in areas authorised. Under no circumstances are trade vehicles to be parked in disabled parking zones or other restricted parking areas.

Accessing of Operational Areas and other restricted areas

Prior to accessing any restricted areas contact trainingassets@desbt.qld.gov.au to arrange authorisation and access.

Obey all signage regarding access and PPE required in regard to the specific areas.

CAMPUS SPECIFIC HAZARDS

Campus specific hazards, known to DTET include:

Brittle Sheet Roofing

The following areas have brittle roofing. Prior to accessing any brittle roof area, a risk assessment and safe work method statement must be undertaken/completed, and control measures implemented.

A safe system of work must be devised for all works in and around the brittle roof area/s, including obtaining and completing any safe work permit that may be applicable, observing any additional matters of note on the permit, and complying with the safeguards on the reverse of the permit.

Location	Description	Notes
TBC – Please contact DTET via trainingassets@desbt.qld.gov.au prior to accessing any roof area		

Non-Trafficable Roofing

The following areas have been identified as non-trafficable (roofing materials that are not designed to be walked on or subjected to any kind of foot traffic). People should not walk or stand on these roofing materials, as they may not be able to withstand the weight and pressure and could become damaged or collapse.

Location	Description	Notes
TBC – Please contact DTET via trainingassets@desbt.qld.gov.au prior to accessing any roof area		

Electricity

Due to the age of some areas of the Campus, Residual Current Detection (RCD) protection may not be fitted to all Campus mains power.

PCBU's must ensure that RCD protection is provided to their Workers if utilising Campus mains power. Contact DTET at trainingassets@desbt.qld.gov.au if further detail is required.

Confined Spaces

The following areas are classed and signed as confined spaces. Prior to entry of any confined space, persons are required to have a safe system of work in place, including a confined space permit and all conditions attached to that safe system of work must be complied with.

Location	Description of area
Please contact trainingassets@desbt.qld.gov.au for further information	



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Construction site areas

The Campus is not currently undergoing redevelopment.

Do not enter Construction Work areas unless authorised by the Principal Contractor. Workers must report to the building site supervisor prior to entering such areas.

Hazardous substances areas

The WHS Law, covers workplace hazardous substances and dangerous goods under a single framework for hazardous chemicals. All contractors are responsible for managing, securing and maintaining their own Hazardous Chemicals offsite, and also responsible for maintaining the associated Hazardous Chemicals register.

Large Trees

The campus contains a number of large trees, which may present the risk of falling over or losing a limb.

Bush Fire Zone

This Campus has been identified as being located in a bush fire zone according to local Council mapping.

A Bushfire Management Plan (BMP) has been prepared for the Tewantin Campus which includes an Environmental Management Plan (EMP).

The BMP and EMP are available from trainingassets@desbt.qld.gov.au. Workers should have regard to the BMP and EMP when developing their safe systems of work and ensure compliance with the EMP and identify any additional measures arising as part of construction environmental management.

Snakes/Seasonal Wildlife

Due to the bushland environment of this Campus, snakes are a potential hazard.

Note: This is a vacant campus with no first aiders onsite. DTET recommend that contractors should carry their own snake bite kit and be trained in its use. Dial 000 in an emergency.

Other Campus specific hazards

Vandalism

There is a significant amount of broken glass and damaged/broken furniture, fixtures and fittings in all areas of the Campus. A safe system of work must be devised for all works in and around the Campus.

No First Aid Treatment

There are currently no First Aid Kits or First Aiders on site. DTET recommend that contractors carry their own first aid kit and are trained in its use. In case of emergency contact 000.

SITE EVACUATION PROCEDURE

NOTE: This campus is unoccupied and not all fire safety systems are operable.

Ongoing issues of vandalism have been experienced at this Campus; therefore some dedicated evacuation egress is restricted due to the installation of barricading for security purposes.


Contractors must devise an evacuation plan for their workers, prior to works commencing onsite. Workers should identify and make themselves aware of a safe place to evacuate to prior to commencing works.

In the event of an emergency contact 000 and when safe to do so contact DTET at trainingassets@desbt.qld.gov.au.


Refer evacuation diagrams on following pages.

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Block A



EVACUATION SIGN



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www.locatrix.com

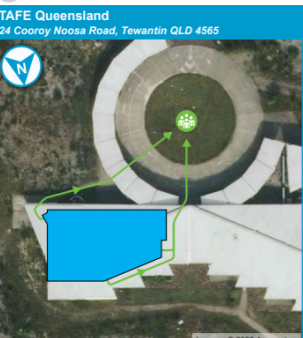
EVACUATION PROCEDURES

- Follow all instructions given by Wardens or Fire Officers.
- Leave immediately by the nearest safe exit.
- Move quickly, do not run.
- If possible, close doors behind you.
- Report to your designated Assembly Area.
- Advise a Warden immediately if you are aware of people trapped in the building.
- Do not leave the Assembly Area until the Chief Warden gives the "All-Clear".
- If any injuries are sustained, notify a Warden.

IN THE EVENT OF FIRE

- R** Remove persons from immediate danger area.
- A** Alert nearby staff and members of the public and call 000 (operate Manual Call Point if applicable).
- C** Confine fire and smoke, Close windows and doors (if safe). Keep low, under the smoke.
- E** Extinguish and control the fire (if safe to do so).


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EVACUATION DIAGRAM - NOT TO SCALE

Block A - Ground Level




Emergency Door Release
Dry Chemical Powder / 2
Carbon Dioxide
Manual Call Point
Exit
Evacuation Path
Assembly Area

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EVACUATION SIGN



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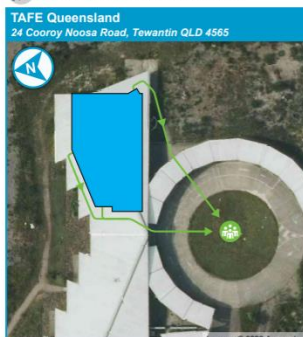
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EVACUATION DIAGRAM - NOT TO SCALE

Block A - Ground Level




Emergency Door Release
Dry Chemical Powder
Carbon Dioxide
Hose Reel
Manual Call Point
Exit
Evacuation Path
Assembly Area


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Block B



EVACUATION SIGN



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EVACUATION DIAGRAM - NOT TO SCALE


Block B - Ground Level



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EVACUATION SIGN



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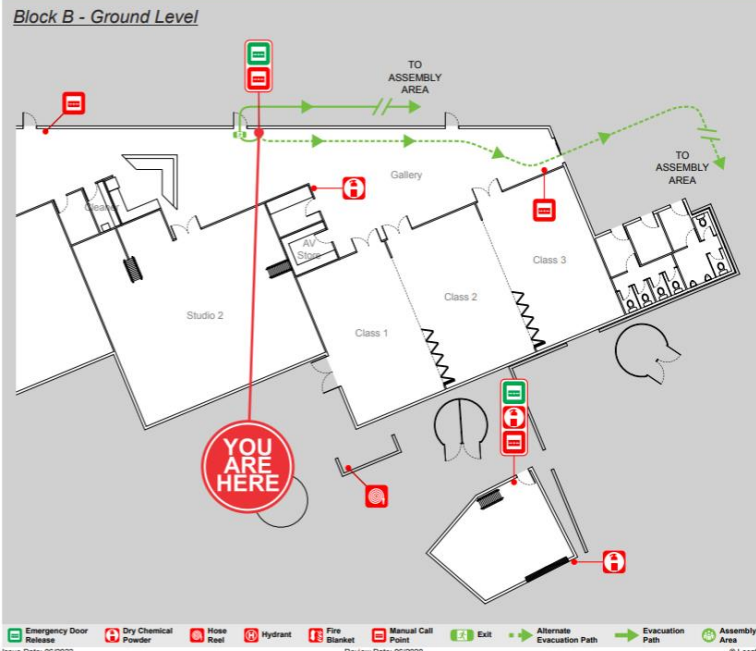
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EVACUATION DIAGRAM - NOT TO SCALE

Block B - Ground Level




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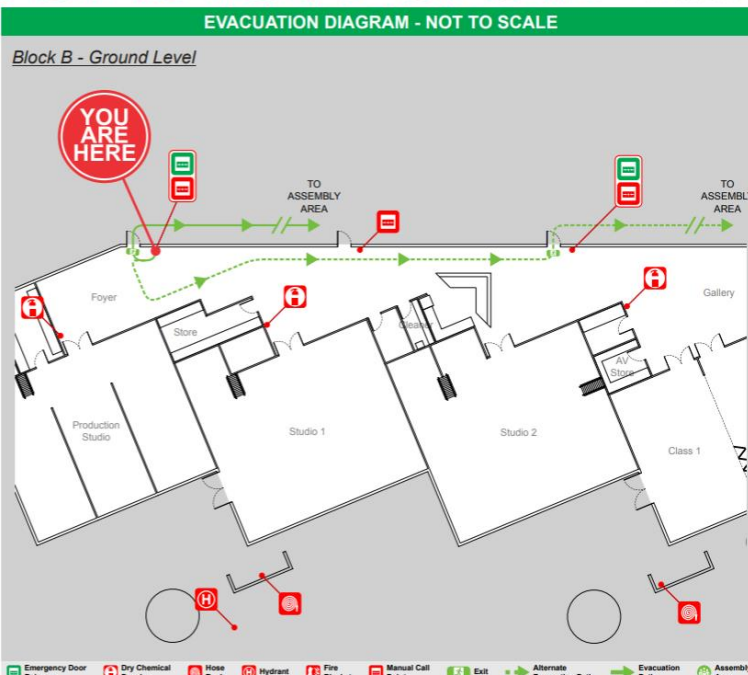
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Block B - Ground Level!



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
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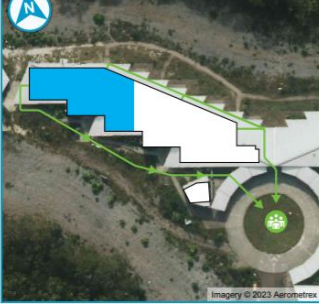
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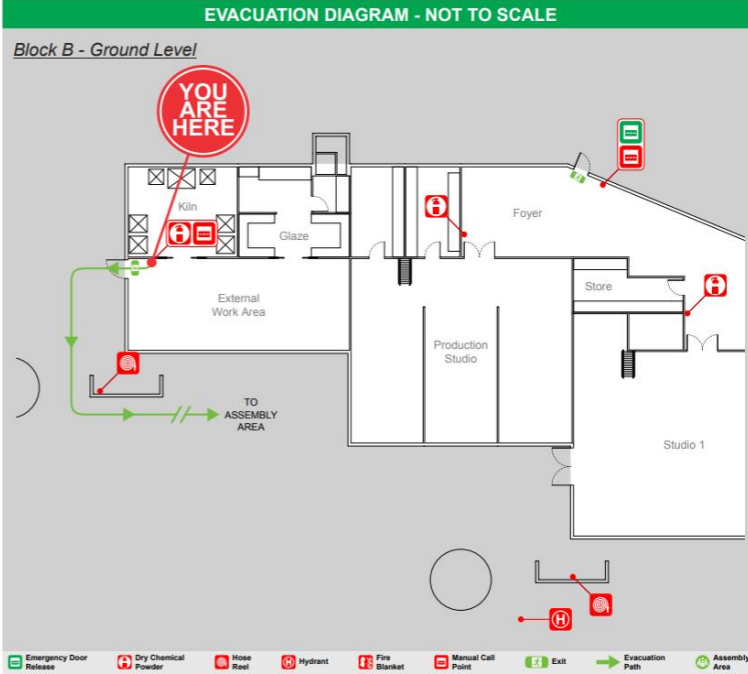
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Block B - Ground Level!




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Block C



EVACUATION SIGN



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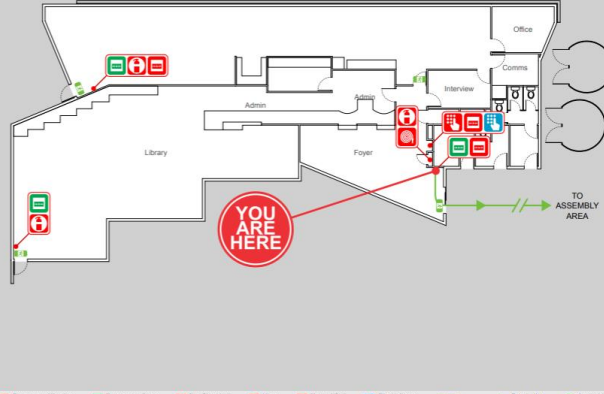
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EVACUATION DIAGRAM - NOT TO SCALE

Block C - Ground Level




🚒 Emergency Warning System
 🚪 Emergency Door Release
 🧯 Dry Chemical Powder
 🚒 Hose Reel
 📞 Manual Call Point
 🔔 Fire Indicator Panel
 🚪 Exit
 ➡ Evacuation Path
 👤 Assembly Area

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EVACUATION DIAGRAM - NOT TO SCALE

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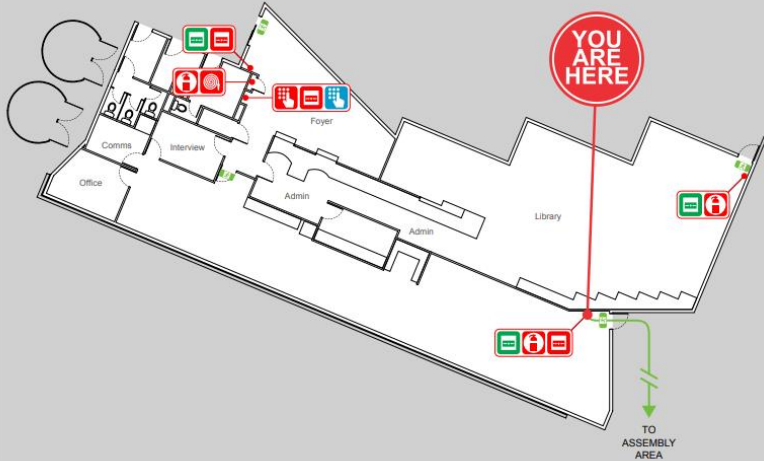
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🔔 Emergency Warning System
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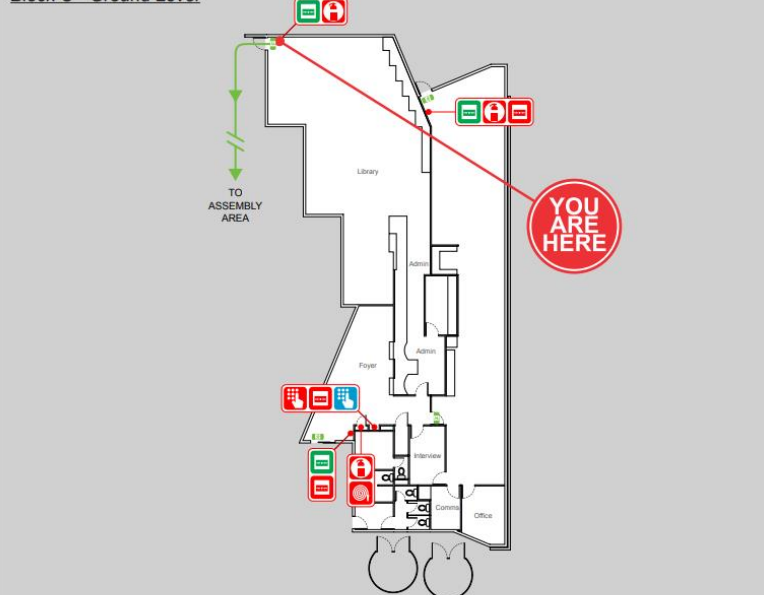
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Block C - Ground Level



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DOCUMENT CONTROL

This TAFE Queensland WHS Plan Part Two will be reviewed quarterly by the DTET Manager - Infrastructure WHS, in consultation with relevant TAFE Queensland staff, and in addition to scheduled quarterly updates, updated whenever there are material changes to the Campus workplace that Workers need to be made aware of. Forward any suggestions for inclusion or revision to the DTET Manager – Infrastructure WHS at trainingassets@desbt.qld.gov.au.

Revisions to this plan are summarised in the table below. A copy of all previous revisions must be marked as superseded and archived.

Date	Revision	Section	Page	Revision Details
April 2021	A	All	All	Initial draft document
Mar 2022	B	Asbestos All	8 All	Revisions required by DESBT and TAFE Queensland following initial Pilot rollout.
July 2022	C	All	All	Revisions following Pilot rollout and transfer to new DESBT template.
Aug 2022	D	All	All	Revisions required by DEPW WHS
July 2023	E	All	All	Various and update to DYJESBT template
Sept 2023	F	All	All	Review and update by TAFEQ, DYJESBT and Chapalex Advisory
Jan 2024	G	All	All	Change DYJESBT to DESBT and other minor amendments
March 2024	H	Title Key Contact Details & DEPW and TAFE Queensland Contractors Workers	1 3,4	Date added DEPW updated to DHLGPPW
June 2024	I	Emergency Contact Details Other Campus Specific Hazards	3 7	Contact details updated First Aid Treatment added
September 2024	J	All	All	Reviewed by DESBT. No changes
December 2024	K	All	All	DESBT updated to DTET, DHLGPPW updated to DHPW. TAFE Facilities details removed.