# Premier’s Industry Collaboration Award

## **2025 drafting template**

The Premier’s Industry Collaboration Award recognises an exemplary skills development collaboration between at least one employer/industry body and at least one training provider.

  
Visit [desbt.qld.gov.au/qta-prepare](https://desbt.qld.gov.au/training/qta/enter/prepare-nomination) for help to prepare your nomination, including writing tips, [examples of successful nominations](https://desbt.qld.gov.au/training/qta/enter/prepare-nomination/example-nominations) and a handy checklist, so you can check that you have everything before you submit via the online nomination portal.

This drafting template is handy for composing responses to award criteria, before cutting and pasting them into your online nomination. Use it to jot down ideas and map out how you would like to respond. It’s also a great way to check spelling, grammar and word counts, and share with someone to review.

## Section A: Overview

The information in Section A will **not** be considered or used for judging purposes, but it may be used as your summary throughout the awards process.

## Section B: Selection criteria

### Addressing the selection criteria

This information will be considered and used for shortlisting and judging purposes. Please be aware that your responses to the selection criteria will be strengthened by the inclusion of measurable results and appropriate indicators, including customer satisfaction data and other types of external validation.

The selection criteria should be the focus of the nomination. In developing your nomination, you may wish to take into account the considerations listed under each criterion.

*Note: Considerations are not additional selection criteria but are provided to clarify what may be relevant to include when writing a response for each criterion.*

## Section A: Overview

Collaboration summary

Provide an overview of the collaboration, including:

* name of the collaboration
* lead organisation and every party to the collaboration
* purpose and objectives of the collaboration
* origin of the collaboration (how the parties came together)
* details of the environment in which the collaboration operates
* how the collaboration functions in practice, including lines of communication between the parties to the collaboration.

(Limit: 500 words)

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### Section B: Criterion 1: Outstanding practice of the collaboration

Describe the extent to which the collaboration goes above and beyond standard practice in training and skills development. For example, you may consider:

* What is the basis of the collaboration partner’s agreement that have been so successful?
* What specific training need is being addressed by the collaboration?
* What exemplary or innovative aspects are a feature of the training collaboration?

*(Limit: 800 words)*

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### Criterion 2: Achievements of the collaboration for training

*Consider:*

* What are examples of excellence in the training delivered?
* What training outcomes have been achieved, including qualifications and skill sets awarded?
* What improvements in the quality of learning and assessment have been implemented?
* What, if any, new or improved career pathways and opportunities have been created?

(Limit: 800 words)

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### Criterion 3: Training impacts of the collaboration

*Consider:*

* How has the collaboration benefited participants, the community, collaborating organisations and the broader training system?
* What improvements in the processes/procedures of all collaborating organisations have been implemented?
* What contribution is there to social equity, especially increasing the participation of people from groups underrepresented in the industry or workplaces?

(Limit: 800 words)

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### Criterion 4: Sustainability and future of the collaboration

*Consider:*

* What, if any, aspects of the collaboration utilise government funding? If so, how could the collaboration be continued if government funding ceased?
* How can the outcomes of the collaboration be replicated or modelled for other industries?
* What quality improvement/performance evaluations of the collaboration that are in place and planned?

(Limit: 800 words)

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