



Queensland Government

ABN: 66 934 348 189

# Change of Contact Details Development Approval

Fisheries Act 1994

## IMPORTANT INFORMATION

This form is for updating contact details for an existing developmental approval when the property changes ownership or is leased. The new proprietor/lessee must complete and submit this form within 21 days from settlement.

You may continue to operate under the conditions of the existing approval. A letter will be sent to reflect the change of ownership which will be required to be attached to the development approval.

**ALL PROPRIETORS MUST SIGN AND COMPLETE PROPRIETOR CONTACT DETAILS OF THIS FORM.**

**LESSEE MUST SIGN AND COMPLETE LESSEE CONTACT DETAILS OF THIS FORM.**

## Details of the development approval

### Details of the Development Approval

If there is more than one approval, a separate form must be completed for each approval

The Reference/Approval number:

Property Description (e.g. Lot 1 on RP123456, Parish of Barrow, County of Ward, Shire of Cairns)

## Proprietor contact details (Please print in block letters or complete on screen)

If Proprietor is in a Person's name/s complete section 1 only (If there is insufficient space, please use an additional change contact details form).

	Surname/s	Given name/s	Date of Birth (See Notes)
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Section 1	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

If Proprietor is in a Company name complete section 2 only

Company Name and ACN (Company name only, not a business name. See Notes)

Section 2

Contact name for company

## Contact details

Postal address (This can be a Post Office Box address.)

<input type="text"/>	Postcode
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Residential/Registered office address (Not a Post Office Box address.)

<input type="text"/>	Postcode
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Home number

Work number

Fax number

Mobile number

Email address

**Lessee contact details** (Please print in block letters or complete on screen)

If Lessee is in a Person's name/s complete section 1 only (If there is insufficient space, please use an additional change contact details form).

	Surname/s	Given name/s	Date of Birth (See Notes)
	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Section 1</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>	<input type="text"/>

If Lessee is in a Company name complete section 2 only

Company Name and ACN (Company name only, not a business name. See Notes)

**Section 2**

Contact name for company

**Contact details**

Postal address (This can be a Post Office Box address.)

Postcode

Residential/Registered office address (Not a Post Office Box address.)

Postcode

Home number

Work number

Fax number

Mobile number

Email address

**Applicant declaration**

I/We certify that the information given is true and correct in every detail and have attached all required documentation.

Name

Signature

Date

**Forward application to:** Contact your closest Fisheries Centre below to lodge an application

Northern Fisheries Centre - Cairns  
(applications north of, and including, Gladstone Regional Council)  
PO Box 5396  
Portsmith Qld 4870

For information contact:  
Phone: (07) 4241 1200  
Email: [planningassessment@daf.qld.gov.au](mailto:planningassessment@daf.qld.gov.au)

Maroochy Research Facility - Nambour  
(applications south of Gladstone Regional Council)  
PO Box 5083  
SCMC Nambour Qld 4560

For information contact:  
Phone: (07) 5381 1330  
Email: [planningassessment@daf.qld.gov.au](mailto:planningassessment@daf.qld.gov.au)

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## Notes

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### Applicant/s signature/s

- All named proprietors/lessees must sign. For a corporation, the form is signed in accordance with the *Corporations Act 2001*, s127 by either two directors, or a director and a company secretary, or the sole director who is the sole secretary.

### Company extract

If the approval is to be held by a registered company, a copy of the current **company extract** issued by the Australian Securities and Investment Commission should be provided. You may provide a copy with this form, or alternatively the copy can be arranged on your behalf by contacting this office (fees apply).

**Privacy Disclaimer:** The Department of Agriculture and Fisheries is collecting the information on this form to change contact details of a development approval. This information is authorised by section 73 of the *Fisheries Act 1994*. This information will only be accessed by authorised employees within the department. Some information collected on this form is made available to the public in the Register of Authorities under Section 73 of the *Fisheries Act 1994* and Section 73 of the Fisheries (General) Regulation 2019. Please be aware that the postal address you provide may be released under a search. You must also provide, for an individual, a residential address, or for a corporation, a registered office address for the purpose of giving notices under fisheries legislation. The residential/registered office address will not be made available under a search of the Register unless it is also the postal address. Your information will not be disclosed to any other parties unless authorised or required by law.