

Open Data Strategy

2019–2023

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1 Introduction

The 2019–2023 Department of Innovation, Tourism Industry Development and the Commonwealth Games (DITID) Open Data Strategy outlines how DITID will support the Queensland Government's open data initiative, and its commitment to enabling open, accountable and transparent government.

The Queensland Government's Open Data [Policy Statement](#) acknowledges that data collected and stored by government agencies has the potential to be used and re-purposed in ways that can be of significant benefit to the community. Accordingly, this Open Data Strategy outlines the DITID data currently available and sets out DITID's approach to release data to the community via the [Open Data portal](#).

2 What is open data?

Open data is data that can be freely accessed, used, modified and shared for any purpose, by anyone.

For the purposes of this strategy, data refers to quantitative data collected and aggregated by DITID but not manipulated, analysed or interpreted. The term 'data' in this context can also be thought of as 'raw' data.

3 Principles

DITID is committed to the six International Open Data Charter principles:

- Open by Default
- Timely and Comprehensive
- Accessible and Usable
- Comparable and Interoperable
- For Improved Governance and Citizen Engagement
- For Inclusive Development and Innovation.

4 Governance

The Corporate Executive Management Group (CEMG) oversees the implementation and maintenance of DITID's Open Data Strategy. DITID's Corporate Governance Framework provides details around the ongoing maintenance of open data, which ensures the publication of data is consistent and compliant with government data practise and legislative requirements.

5 Benefits

Open data has the potential to provide Queenslanders with economic and social benefits, including the opportunity to identify pathways to work with government, and provide feedback to improve government service delivery.

By releasing data, DITID is fostering transparent, accountable, efficient and effective government, and will enable creative re-use and repurposing of data to provide new and exciting resources for the community.

6 Identification of data resources

The types of data DITID holds in relation to our services includes personal and non-personal data, financial data, and data that DITID is required to collect and maintain by law.

Data holdings will be identified and classified as to their appropriateness for release. Classifications are to be:

- a) suitable for immediate release
- b) suitable for release but requiring additional work (such as putting the data into a suitable format or editing to remove identifying information)
- c) possibly suitable for release but work is required to determine if there are legal, ethical or policy barriers to its release
- d) possibly suitable for release but of questionable utility
- e) not suitable for release.

Listings showing classifications and highlighting any changes to classification will be provided by the working group to the CEMG for endorsement

Data that has been posted to the Open Data site will be reviewed at least once every twelve months to ensure that it remains relevant, up-to-date and accurate. Where the currency of data has expired, it will be removed. The DITID data owner and Director, Governance and Assurance, Office of the Director-General, will endorse the removal of data.

In line with the whole-of-government approach to open data, priority will be given to the public release of datasets that have one or more of the following characteristics:

- allow new products or services to be developed by users of the data
- capture the public interest
- increase the openness and transparency of government and its processes
- be used and analysed by researchers or non-government organisations
- report on customer feedback and experience
- promote public debate.

7 Considerations prior to releasing data

7.1 Ownership considerations

- Where a commercial third party has been involved in the collection and/or maintenance of data, it will be necessary to be certain that terms of any contract (implied or explicit) allow DITID to publish the data and make it generally available to the public.
- The terms of the contract should identify clearly the terms under which the data may be used, and any conditions governing the release of the data.
- If there is any doubt about the ownership of the data, legal advice will be sought.
- In cases where the ownership does not rest with DITID, it may still be possible for the data to be released if permission is granted by the data owner.

7.2 Privacy considerations

- In releasing data, DITID will ensure compliance with the [Information Privacy Act 2009](#) and [Right to Information Act 2009](#).
- All content will be reviewed and data fields that could reveal personal information or commercially sensitive information will be removed or amended.
- If there is any doubt, advice will be sought from [RTI Services](#) or [Privacy Services](#).

7.3 Statutory or Legislative limitations

Some legislation may restrict or prevent the release of certain types of data. If there is any doubt legal advice will be sought prior to the preparation of data for release.

7.4 Internal working documents

As a general rule, internal working documents will not be appropriate for release. In exceptional cases where the data is classified suitable for release, accurate and relatively stable, it may be recommended to the CEMG for release.

8 Requirements to be fulfilled prior to publication of data

- The release of data must comply with the [Queensland Government Information Security Framework](#).
- Data needs to be able to be widely and easily accessed. For data to be able to be easily used, it should be in the simplest possible format. Therefore, the preferred formats for the presentation of data are comma separated value (CSV) or Excel spreadsheets.
- Metadata is an important tool that allows for data sets that are posted on the open data site to be able to be easily searched and classified. Data custodians will be trained in the preparation of metadata. Whenever data is reviewed and updated, metadata will also be reviewed and, where necessary, updated.
- Data custodians will identify the currency of any data sets that are released and an update date will be nominated. Where a dataset has no fixed expiry date, it will be reviewed at least once a year and a recommendation will be made to the senior leadership team as to whether it will be continued or withdrawn.
- In order to properly facilitate the use of the data, all data sets are to be released under [creative commons licencing](#).

9 Identification of data to be released

The following data has been identified and released to the public:

- Advance Queensland Funding Recipients
- Queensland Government Investment Portal
- ICT Dashboard
- Late Payments
- Remuneration information for the Gold Coast 2018 Commonwealth Games (GC2018) — published as legacy data.

In addition, several data sets are released to the public to meet DITID's obligations under the annual reporting publication requirements:

- consultancies
- overseas travel
- Queensland Language Services Policy.

10 Dataset Register

Dataset Name	Description	Frequency of update	Open Licence? (Yes or No)
Advance Queensland Funding Recipients	Funding recipients of Advance Queensland programs administered by the Department of Innovation, Tourism Industry Development and the Commonwealth Games (DITID).	Annually	Yes
Queensland Government Investment Portal	Records of investments in front line service delivery including expenditure records, available funding and data for local government areas.	As required	Yes
ICT Dashboard	The list of information and communication technology (ICT) enabled initiatives within DITID and their reported status. This data supports the DITID ICT Dashboard site.	Monthly	Yes
Late Payments	Provides details of DITID's late payments on a quarterly basis.	Quarterly	Yes
Consultancy information	Consultancy spending undertaken by DITID	Annually	Yes
Overseas travel	Overseas travel by DITID and Tourism and Events Queensland staff for annual report.	Annually	Yes
Queensland Language Services Policy	Report identifying the number of occasions that interpreters are engaged annually by DITID.	Annually	Yes