2. Arrival and departure procedures

2.1 General

For a quick reference of what and when to report please consult the following tables. Masters of vessels arriving at, staying in or departing from the port are obliged to make previous notification on a variety of subjects, ranging from health to immigration to dangerous goods.

This section lists all the requirements for notifying the port authorities.

2.2 Arrival check list

Table 1 Arrival check list

Sequence	Time	Report
1	48 hours before arrival	Arrival information to Regional Harbour Master via QSHIPS
2	48 hours before arrival	Dangerous Cargo Report to the Regional Harbour Master and Far North Queensland Ports Corporation Limited (Dangerous cargo).
3	96 hours before arrival	2.5 Customs- Australian Border Force
4	48 hours before arrival	QSHIPS to MSQ regional office
5	Not more than 96 hours or less than 12 hours before arrival	2.4 Quarantine
6	24 and 12 hours before arrival update ETA if necessary.	Arrival information to the Regional Harbour Master via QSHIPS.
7	24 hours prior to loading/handling dangerous goods (includes bunkers)	Dangerous Cargo Event Report (F3220) (2.7) to the Regional Harbour Master, Australian Maritime Safety Authority and Far North Queensland Ports Corporation Limited
8	Two hours before arrival pilotage area	Call "Mourilyan Port control" on VHF channel 16/13 (if atmospheric conditions are suitable).

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times. Reef VTS uses information from many sources, including the Automatic Identification System (AIS); Radar; Automated Position Reports (APR) via Inmarsat C and the route plans that vessels provide to Reef VTS.

To assist Master / Agents, the reporting requirements for REEFREP can be found on the MSQ website in the Reef VTS User Guide.

2.8   Security

All commercial vessels with a gross tonnage of 500 tons or more and passenger ships are required to report the following security information to the port authority. For further information refer to the following websites:

- Australian Border Force
- FNQPCL (Trading as Ports North)

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