

Set for Success

Frequently Asked Questions

Are VETiS students an eligible cohort for *Set for Success*?

VETiS students are not eligible students under the Set for Success. School students can expect to receive school retention and qualification completion support from their school as they progress through their qualification. In addition, schools can help their VETiS students identify and address barriers to training and completion.

Can SAS include wages for existing staff in their *Set for Success* budget?

Staff wages included in the Set for Success budget must be **additional** to the SAS' existing workforce.

Example 1

An existing part-time worker (working 10 hours per week) will take on additional responsibilities and hours (an extra 15 hours per week) to deliver new Set for Success services (different to their business as usual duties). In this scenario, the additional 15 hours per week can be included on the Set for Success budget. The budget should include an explanation of the proposed change of hours and responsibilities. As part of the acquittal process the department may request evidence of increased wages for this staff member.

Example 2

An existing staff member will be moved into a new role to take on Set for Success duties (different to their business as usual duties). In this scenario, the department would expect the existing worker's position to be backfilled. The budget should include an explanation of the new role and responsibilities, plus a commitment to backfill the original position. As part of the acquittal process the department may request evidence of wages for the existing team member and the new team member to confirm the costs incurred were additional to the existing workforce.

Can SAS use *Set for Success* funds to advertise to recruit new students?

No, funds are not meant to support advertising to attract new students, rather the funding is to support students overcome barriers to retention and completion, not attraction.

What are priority qualifications for the *Set for Success* program?

For the purposes of this program, all qualifications listed on the Priority Skills List and User Choice Price List are considered priorities in Queensland.

Can SAS use *Set for Success* funds to pay student fees?

No. Requirements detailed in the Certificate 3 Guarantee, Higher Level Skills and User Choice policies still apply. Therefore, a student's obligation to pay student contribution fees through these policies remains the same.

Can SAS apply to deliver new qualifications through *Set for Success*?

No, applications must be for qualifications already on a SAS' delivery schedule.



What supporting documentation should be submitted with your application?

The completed budget template is compulsory and must be submitted via email to VPI@desbt.qld.gov.au prior to 5pm on 30 August 2024.

Applicants are also encouraged to email other supporting documentation to the same email address. Supporting documentation provides evidence of statements made in your application and may include:

- Letters from proposed partners confirming commitment to the project or their role in the project
- Letters of support from organisations providing in-kind or other types of support
- Other documentation that directly supports information included in your application.

Supporting documentation must also be submitted prior to 5pm on 30 August 2024, with PDF as the preferred format.