



Application for acceptance of new nominee/s

Office of Liquor and Gaming Regulation

<p>Office use only</p> <p>Date received:</p> <p>Receipt no.:</p> <p>Amount received:</p>	<p>Instructions for completion</p> <p>Please complete in BLOCK letters. Attach extra pages if needed. If you need help completing this form, contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68).</p> <p>Privacy statement — please read</p> <p>OLGR is collecting the information on this form to assess your application for a acceptance of new nominee/s who are responsible for ensuring that wine is sold on the licensed premises only as authorised by the licence. This information is authorised by section 7 of the <i>Wine Industry Act 1994</i>. This information will only be accessed by authorised employees within the department. The business information is placed on a register that may be inspected by the public which is authorised by section 59 of the <i>Wine Industry Act 1994</i>. Your personal information will not be disclosed to any other parties unless authorised or required by law. The business information which is placed on the public register will include trading hours, trading conditions, licensee, nominees, and trading name information.</p> <p>Warning</p> <p>False or misleading statements will attract a maximum penalty of 100 penalty units or six months imprisonment and may lead to immediate cancellation of licence.</p> <p>Fees:</p> <p>To find out the current application fee go to www.business.qld.gov.au/liquor-gaming</p> <p>Copyright protects this document. The State of Queensland has no objection to this material being reproduced, made available online or electronically, but only if it is recognised as the owner of copyright and this material remains unchanged.</p> <p>Criminal history check</p> <p>A criminal history check will be conducted for each new person named on the application form (eg. licensee, nominee or company director). A fee applies for each criminal history check required. Fees should be included in the “amount authorised” at payment details.</p>
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Part A

<p>Details of premises As shown on licence document</p>	<p>Name of premises</p> <p>Situated address of premises</p> <p>.....</p> <p>Locality/suburb State Postcode</p> <p>Postal address of premises</p> <p>.....</p> <p>Locality/suburb State Postcode</p> <p>Telephone Facsimile</p> <p>Mobile Email</p>
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Part B

<p>Wine licence number</p>	<p>Wine licence number (as shown on licence document)</p>
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Part C

<p>Licensee</p>	<p>Licensee (as shown on licence document)</p>
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Part D	
Application details	<p>What are you applying for?</p> <p><input type="checkbox"/> Changing nominee/s – go to Part E</p> <p><input type="checkbox"/> Adding nominee/s – go to Part F</p>
Part E	
Nominee details	<p>Outgoing nominee/s</p> <p>Name</p> <p>Replacement nominee/s</p> <p>Name</p> <p>Telephone Facsimile</p> <p>Mobile Email</p>
Part F	
Additional nominee/s	<p>Name of additional nominee/s (wine producers only)</p> <p>.....</p> <p>.....</p>
Part G	
Solicitor or agent details	<p>Do you have a solicitor or agent acting on your behalf in this application?</p> <p><input type="checkbox"/> No – go to Part H</p> <p><input type="checkbox"/> Yes – please give details:</p> <p>Name of solicitor or agent</p> <p>Address of solicitor or agent</p> <p>.....</p> <p>Locality/suburb State Postcode</p> <p>Telephone Facsimile</p> <p>Mobile Email</p>
Part H	
Personal details schedule	<p>You must lodge a completed Personal details schedule on behalf of the proposed nominee/s. Is this schedule attached?</p> <p><input type="checkbox"/> No – do not lodge this application until Personal details schedule(s) (Form 5) are available and attached</p> <p><input type="checkbox"/> Yes – go to Part I</p>

Part I

Company details

Have there been any changes to the directors of the company or the structure of the licensee since the last advice to the Office of Liquor and Gaming Regulation?

No – go to Part J

Yes – you must lodge the following documents:

a) a current Notification of office holders, or a current copy of your company extract;

b) completed Personal details schedule(s) (Form 5) in favour of all new directors

Are these documents attached:

No – do not lodge this application until these documents are available and attached

Yes – attach relevant documentation

Part J

Consent of incoming nominee/s

As named in Part E or F

I/We consent to act as nominee for this licence should this application be granted.

Name..... Signature

Name..... Signature

Name..... Signature

Date / /
D D M M Y Y Y Y

Part K

Signature of licensee other than the proposed nominee

As named in Part C

If the licensee is a company with more than one director, a director other than the proposed nominee must sign this form.

All questions have been answered.

All necessary attachments have been included.

Name..... Signature

Date / /
D D M M Y Y Y Y

Lodgement details

Please lodge the completed application, any supporting documentation and fees at the **Office of Liquor and Gaming Regulation** at the address below:

By mail: Locked Bag 180, City East Qld 4002

In person: Upper Plaza, 33 Charlotte Street, Brisbane Qld 4000

For further information phone 13 QGOV (13 74 68) or visit www.business.qld.gov.au/liquor-gaming

Payment details

Payment type:

- Money order
- Cheque (Make cheque payable to: Office of Liquor and Gaming Regulation)
- Credit card *

Charge my: Mastercard VISA

Credit card no.

Cardholder's name:

Amount authorised: \$..... Expiry date: /
month year

Signature:

***OLGR will not** accept credit card details by fax or email, including PDF attachments.

If an email is received with credit card details, it will be deleted immediately and your form will not be processed. This is in accordance with the Payment Card Industry Data Security Standard.

A receipt will not be issued unless specifically requested.