



Marriage celebrants | December 2022

Welcome to the 2022 Christmas edition of *Registry Connect*, the Registry of Births Deaths and Marriages' newsletter for Queensland marriage celebrants containing up to date information, tips, links and contact information.

From all of us at the Queensland Registry we thank you for your ongoing support and wish you and your family a happy and safe Christmas.

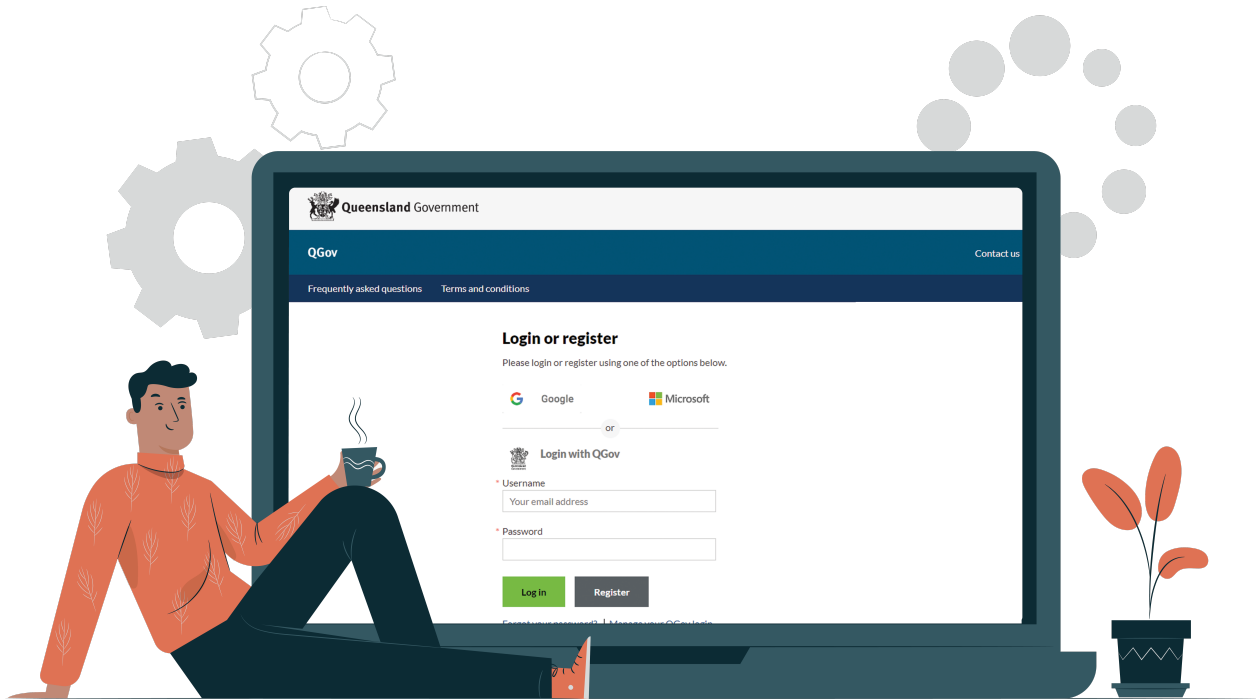
Important information regarding witnessing Notice of Intended Marriage forms

According to the Commonwealth Attorney-General's Department, state appointed Commissioner for Declarations (CDEC) are not authorised to witness Notice of Intended Marriage (NOIM) forms. Examples of authorised witnesses who can witness a couple's NOIM include an authorised celebrant, a justice of the peace, a barrister or solicitor.

For a full list, please refer to the [Marriage Act 1961, Part IV, Division 2, section 42 \(2\)\(c\)](#).

Additionally, helpful information can be found on our [website](#).





Are you using our online marriage registration system?

For those of you who are wanting a more streamlined approach to managing your couple's marriage journey we invite you to sign up to our online marriage registration system where you can:

- create and print official marriage documents
- submit marriage records to us electronically
- scan and upload signed official marriage documents
- transfer a notice of intended marriage to another online celebrant
- offer couples an easy way to get a standard marriage certificate or commemorative package from us
- receive status updates
- recall and amend a submitted registration, and
- receive fast notification about any issues we have registering a marriage.

It also helps you stay compliant with Attorney-General's Department form changes which are automatically updated in the system.

If you are still submitting registrations manually, we'd love to assist you transition to the online system.

Still unsure? Watch our [introduction video](#) for an overview and see the benefits for yourself.

For more information on the system or how to sign up head to our [website](#) or contact us at BDMCRMClients@justice.qld.gov.au.

Your questions answered

One frequently asked question we receive regarding the online marriage registration system is 'when can we attach the signed forms?'

Once the ceremony has been solemnised and you have done a final review of the marriage registration details in the system, the signed Notice of Intended Marriage and Official Certificate of Marriage/Declaration of No Legal Impediment of Marriage can be attached so you can submit the registration.

For more detailed instructions, please refer to page 14 'Attaching signed forms to submit for registration' of our [Online Service Provider Portal Overview and Quick Launch Guide](#).



Reminder when submitting Official Certificate of Marriage forms

We receive a number of Notice of Intended Marriage (NOIM) forms without the corresponding Official Certificate of Marriage/Declaration of No Legal Impediment of Marriage (OCOM), meaning we are unable to register the marriage. Marriages can only be registered once we receive NOIMs and OCOMs that are fully completed with all pages provided.

Help when you need it

Please note the following contact points should you require assistance.

Before you conduct the ceremony

If you have questions regarding the *Marriage Act 1961* prior to submitting a registration to us, please contact the [Attorney-General's Department, Marriage Celebrants Section](#).



After the ceremony

For all registration enquiries after the registration has been submitted to us, please contact BDM.Marriage@justice.qld.gov.au.

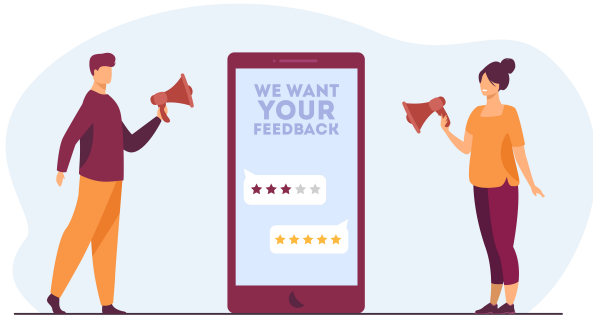
For technical assistance relating to the online marriage registration system, please contact us at BDMServiceProvider@justice.qld.gov.au.

It's not just our process, it's the law

Under subsection 50(4) of the *Marriage Act 1961* authorised marriage celebrants, by law, must submit official marriage documents within 14 days of the marriage being solemnised.

We want your feedback

As a valued stakeholder we welcome your feedback on the information and services we provide to you. If there is something we can improve on, or if there is something you'd like to see covered in future newsletters, please tell us by emailing BDMCRMClients@justice.qld.gov.au.



Christmas closure - season's greetings

As we enter the festive period, please be advised that the Registry will close at 4:30pm on Friday 23 December 2022 and re-open at 8:30am on Tuesday 3 January 2023.



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