

Form 52

Application for an approved operators approval

Liquor Act 1992 s. 173EQ • V1 Oct 2014



Queensland
Government

Office use only

Org no.
App no.
Lic no.
Rec no.
Amount \$
Date

Instructions

Please complete in BLOCK letters. Attach extra pages if needed. If you need help completing this form contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68) or visit *liquor and gaming* at www.business.qld.gov.au/liquor-gaming

Warning

All invalid applications will be returned for completion. These include applications lodged without the application fee, applications that do not include all the required documentation and faxed applications.

Part A—The following documents form part of your application and must be provided at lodgement

Section 1 Document list

- Prescribed application fee. See schedule of fees at www.business.qld.gov.au/liquor-gaming
- A copy of the *Certificate of registration as a company*.
- A copy of the Company constitution or Memorandum and articles of association, or other incorporating document. The document must be certified as a true copy of the original by the secretary or another person authorised by the applicant to make the certification.
- A completed *Company probity form*.
- A completed *Personal probity form* for each company director, company secretary, chief executive officer, share holders and, where applicable, each beneficiary under a trust.
- A copy of the last audited balance sheet or statement of financial affairs of the applicant. The document must be certified as a true copy by the secretary or another person authorised by the applicant to make the certification.

Part B—Applicant details

Section 2 Applicant details

Applicant name

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(If an individual/company is acting as Trustee, include the Trust name. If the applicant is a partnership, include the full name of each individual/company/trust.)

ACN ABN

Section 3 Registered office

Registered address

Suburb/town State Postcode

Section 4 Applicant postal address

Postal address

Suburb/town State Postcode

Section 5 Applicant contact details

Contact person

Phone no. Fax no.

Mobile Email

<p>Section 6 Agent/consultant contact details (if applicable)</p>	<p>I/we wish OLGR to liaise with my/our appointed agent/consultant as detailed below:</p> <p>Agent/consultant name</p> <p>Contact person</p> <p>Postal address</p> <p>Suburb/town State <input type="text"/><input type="text"/><input type="text"/> Postcode <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Phone no. Fax no.</p> <p>Mobile Email</p>
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Part C—Declaration

<p>Section 7 Individual applicant declaration (applicant and witness to complete)</p>	<p>I (full name)</p> <ul style="list-style-type: none"> • am the person identified in Section 2 of this application form and • certify that statements and particulars contained herein and all matters accompanying this form are true and correct in every detail and • fully disclose the information required to complete this application form. <p>Applicant signature</p> <p>Signed at Date <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>In the presence of witness (insert full name)</p> <p>Witness signature</p> <p>Witness address</p> <p>Suburb/town State <input type="text"/><input type="text"/><input type="text"/> Postcode <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p>
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<p>Section 8 Company applicant (two executive officers of the applicant company to complete)</p>	<p>We (Executive officer 1 full name)</p> <p>and (Executive officer 2 full name)</p> <ul style="list-style-type: none"> • certify that we are duly authorised to make the application on behalf of the company identified in Section 2 of this application form and • certify that statements and particulars contained herein and all matters accompanying this form are true and correct in every detail and • fully disclose the information required to complete this application form. <p>Executed under the common seal of (company name)</p> <p>Signature 1 Date <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Signature 2 Date <input type="text"/><input type="text"/><input type="text"/><input type="text"/></p>
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Part D—Lodgement and fee payment

Section 9
Lodgement and payment

Please lodge the completed application form, any supporting documentation and fee at the address below or any OLGR office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Townsville or Cairns. Call 13 QGOV (13 74 68) for addresses or visit our website at:

www.justice.qld.gov.au/corporate/about-us/liquor-gaming/contact-us/regional

You may lodge your application by post or in person. Counter hours are 8.30 am–4.30 pm Monday to Friday (closed on public holidays).

By mail:
Office of Liquor and Gaming Regulation
Locked Bag 180
CITY EAST QLD 4002

In person:
Office of Liquor and Gaming Regulation
Upper Plaza, 33 Charlotte Street
BRISBANE QLD 4000

The fee can be paid by cheque, money order or credit card. Cash and eftpos will only be accepted if payment is made in person.

Payment type:

Money order—make money order payable to Office of Liquor and Gaming Regulation

Cheque—make cheque payable to Office of Liquor and Gaming Regulation

Credit card—charge my: Mastercard VISA

Credit card no.

Cardholder's name

Amount authorised \$ Expiry date

Cardholder's signature

A receipt will not be issued unless specifically requested

OLGR **will not** accept credit card details by fax or email, including PDF attachments.

If an email is received with credit card details, it will be deleted immediately and your form will not be processed. This is in accordance with the Payment Card Industry Data Security Standard.