



Application for temporary variation of licence

Office of Liquor and Gaming Regulation

This application can be submitted online at www.business.qld.gov.au/liquor-gaming

<p>Office use only</p> <p>Date received _____</p> <p>Receipt no. _____</p> <p>Amount received _____</p> <p>Fees: To find out the current application fee go to www.business.qld.gov.au/liquor-gaming</p>	<p>Instructions Please complete in BLOCK letters. Attach extra pages if needed. If you need help completing this form, visit our website www.business.qld.gov.au/liquor-gaming or contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68).</p> <p>Privacy statement – please read OLGR is collecting the information on this form to assess your application for a temporary variation of licence. This information is authorised by section 105 of the <i>Liquor Act 1992</i>. This information will only be accessed by authorised employees within the department. Business information is placed on a register that may be inspected by the public, authorised by section 43 of the <i>Liquor Act 1992</i>. Your information will not be disclosed to any other parties unless authorised or required by law.</p> <p>Warning False or misleading statements will attract a maximum penalty of 100 penalty units or six months imprisonment and may lead to immediate cancellation of licence.</p> <p>Copyright protects this document. The State of Queensland has no objection to this material being reproduced, made available online or electronically, but only if it is recognised as the owner of copyright and this material remains unchanged.</p>
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Part A – Requirements

Note: section 5 of the Liquor Regulation 2002 states this application must be lodged 21 days before the first event date stated in this application.

Part B – Details

<p>Section 1 Licensee details</p>	<p>Liquor licence no. (as shown on licence document)</p> <p>Licensee (as shown on licence document)</p> <p>.....</p>
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<p>Section 2 Premises details</p>	<p>Premises name</p> <p>Premises address</p> <p>Locality/suburb State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> Postcode <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p>Postal address of premises</p> <p>Locality/suburb State <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/> Postcode <input type="checkbox"/><input type="checkbox"/><input type="checkbox"/><input type="checkbox"/></p> <p>Phone..... Fax.....</p> <p>Mobile Email.....</p>
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<p>Section 3 Contact person details</p>	<p>Name</p> <p>Phone Fax.....</p> <p>Mobile Email.....</p>
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<p>Section 4 Temporary variation dates</p>	<p>When do you need the change/s for?</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">Day</th> <th style="width: 33%;">Date/s</th> <th style="width: 33%;">Time</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Day	Date/s	Time									
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Section 5 Temporary variation details	For what type of occasion do you need the temporary variation?.....
Section 6 Adult entertainment permit	Are the premises subject to an adult entertainment permit? <input type="checkbox"/> No <input type="checkbox"/> Yes – what is the permit no.?
Section 7 Condition numbers	What are the condition number/s to be temporarily varied?
Section 8 Proposed change to the condition	What are the proposed change/s to the condition/s? If your proposed temporary variation relates to noise conditions, you may be required to lodge an acoustic report done by a qualified sound engineer.
Section 9 Temporary change details	What area/s do you want the temporary change in condition/s to relate to? <input type="checkbox"/> Whole <input type="checkbox"/> Part – please list the area/s.....
Section 10 Signature of licensee	Name Signature..... Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Section 11 Police endorsement	I, ofstation received this application on <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="checkbox"/> I object – please send a written report outlining your reasons to OLGR <input type="checkbox"/> I do not object to this application for a temporary variation of licence Name Position Signature..... Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

Part C – Lodgement and fee payment

Lodgement and payment details

Please lodge the completed application and any supporting documentation at OLGR at the address below or any OLGR office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Townsville or Cairns. Call 13 QGOV (13 74 68) for addresses or visit www.justice.qld.gov.au/about-us/services/liquor-gaming/contact-us/regional

By mail:

Office of Liquor and Gaming Regulation
Locked Bag 180
CITY EAST QLD 4002

In person:

Office of Liquor and Gaming Regulation
Upper Plaza, 33 Charlotte Street
BRISBANE QLD 4000

One fee is applicable for consecutive dates requested. Multiple fees are applicable for each non-consecutive dates requested.

Payment type:

Money order – make money order payable to **Office of Liquor and Gaming Regulation**

Cheque – make cheque payable to **Office of Liquor and Gaming Regulation**

Credit card* – charge my:

Mastercard VISA

Credit card no.

Cardholder's name

Amount authorised \$ Expiry date

Cardholder's signature

*OLGR will not accept credit card details by fax or email, including PDF attachments.

If an email is received with credit card details, it will be deleted immediately and your form will not be processed. This is in accordance with the Payment Card Industry Data Security Standard.