

# Form 7A

## Application to decrease the approved number of gaming machines



Queensland  
Government

Gaming Machine Act 1991 s. 86 • V3 Dec 2013

### Office use only

Org no. ....  
App no. ....  
Lic no. ....  
Site no. ....  
Rec no. ....  
Amount \$.....  
Date .....

### Instructions

Please complete in BLOCK letters. Attach extra pages if needed. If you need help completing this form contact the Office of Liquor and Gaming Regulation (OLGR) on 13 QGOV (13 74 68).

### Fees

To find out the current application fee go to [www.business.qld.gov.au/liquor-gaming](http://www.business.qld.gov.au/liquor-gaming)

### Warning

In accordance with s. 350 of the *Gaming Machine Act 1991*, providing false or misleading information may incur a penalty of 400 penalty units or two years imprisonment.

### Part A—Your application will only be accepted if the following requirements below are completed

#### Section 1

##### Category 1: hotels

- Prescribed fee payable to the department
- Gaming machine licence (photocopy not acceptable)
- If applicable: premises plan (if the approved gaming area is to be relocated to another area of the premises).

#### Section 2

##### Category 2: clubs

- Prescribed fee payable to the department
- Minutes of the meeting where the decision to decrease the gaming machine was made
- Gaming machine licence (photocopy not acceptable)
- If applicable: Premises plan (if the approved gaming area is to be relocated to another area of the premises)
- If applicable: **Form 77**—‘Application for permanent transfer of gaming machines entitlements between clubs’ (this application must accompany the decrease application if you wish both applications to be considered concurrently).

### Part B—Complete all sections

#### Section 3

##### Licence details

Gaming machine licensee .....  
(as listed on your gaming machine licence)  
Gaming machine licence no. ....

#### Section 4

##### Licencee contact details

Contact person .....  
Postal address .....  
Locality/suburb ..... State  Postcode   
Phone ..... Fax .....  
Mobile ..... Email .....

#### Section 5

##### Premises details

Licensed premises name .....  
Premises address .....  
Locality/Suburb ..... State  Postcode

<b>Section 6</b> <b>Gaming machine numbers</b>	No. of gaming machines currently approved at the premises ..... No. of gaming machines to decrease ..... Proposed new total ..... <b>Clubs only</b> —If more than one premises, proposed new total for all premises combined.....
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**Part C—Category 1: hotels only**

<b>Section 7</b> <b>Sale of operating authorities</b>	<ul style="list-style-type: none"> <li>The <i>Gaming Machine Act 1991</i> requires that any number of operating authorities that is more than the approved number of gaming machines must be sold at an authorised sale.</li> <li>The Act allows a successful applicant who wishes, to continue to operate the previously approved number of gaming machines, for which authorities are still held, until the relevant authorities are sold via tender.</li> </ul> <p>Number of authorities currently held ..... Less the new approved number of gaming machine ..... Equals number of authorities to be sold .....</p> <p>Do you wish to continue to operate the gaming machines until the authorities are sold? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
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**Part D—Category 2: clubs only**

<b>Section 8</b> <b>Transfer of entitlements</b>	<ul style="list-style-type: none"> <li>Clubs decreasing their approved gaming machines have 2 years from the date of approval to permanently transfer the associated entitlements to another club. Any entitlements not permanently transferred in this time will become entitlements of the State.</li> <li>Clubs wishing to temporary transfer entitlements to another club are not required to decrease their approved number of gaming machines. Clubs that already have a temporary transfer in place must not reduce their approved number of gaming machines below that required to sustain the transfer. Please refer to guidelines.</li> </ul> <p>If requested, the Commissioner for Liquor and Gaming will consider this application in conjunction with an application for the permanent transfer of entitlements. If the commissioner is not willing to approve the transfer application, the club will be contacted for confirmation that they wish to continue with the decrease.</p> <p>Is this application to be considered in conjunction with an application for the permanent transfer of entitlements? <input type="checkbox"/> Yes—attach your permanent transfer application and any other requirements <input type="checkbox"/> No</p>
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**Part E—All licensees to complete**

<b>Section 9</b> <b>Licensee signatures</b>  To be signed by the licensee ( <b>not the gaming nominee</b> ) or directors of the licensee company/club.  Two signatures are required unless the licensee company has a sole director or the licensee is an individual.	<p><b>Clubs please note:</b> the application must be signed by two executive officers in all instances.</p> <p>I / We ..... and ..... (insert full name of executive officers)</p> <p>certify that I am / we are duly authorised to make this application.</p> <p>(a) Individual licensee (only) ..... Date <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/> (signature)</p> <p>(b) A company/club executed under the common seal, if applicable, of ..... Incorporation number/ACN .....</p> <p>Signature of authorised executive officer ..... Date <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p> <p>Signature of authorised executive officer ..... Date <input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/><input type="text"/></p>
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Part F—Lodgement and fee payment

**Section 10**  
**Lodgement and payment**

By mail:  
Office of Liquor and Gaming Regulation  
Locked Bag 180  
CITY EAST QLD 4002

In person:  
Office of Liquor and Gaming Regulation  
Upper Plaza, 33 Charlotte Street  
BRISBANE QLD 4000

The application fee must be paid at the time of application. There is no GST payable on any fee. Fee amounts are listed under Fees and Charges online at [www.business.qld.gov.au/liquor-gaming](http://www.business.qld.gov.au/liquor-gaming) or telephone 13 QGOV (13 74 68). The fee can be paid by cheque, money order or credit card. Cash and eftpos will only be accepted if payment is made in person.

**Payment type:**

- Money order
- Cheque—make cheque payable to Office of Liquor and Gaming Regulation
- Credit card\*—charge my:
  - Mastercard
  - VISA

Credit card no.

Cardholder's name .....

Amount authorised \$ ..... Expiry date  /  /

Signature .....

A receipt will not be issued unless specifically requested

**\*OLGR will not accept credit card details by fax or email, including PDF attachments.**

If an email is received with credit card details, it will be deleted immediately and your form will not be processed. This is in accordance with the Payment Card Industry Data Security Standard.