



Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

January 2015

No meeting held.



Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

3 February 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 3 February 2015 in the Executive Office Boardroom at Gold Coast University Hospital.

The meeting was chaired by Mr Ian Langdon and attended by all members of the Board. The meeting was also attended by Chief Executive (Ron Calvert), the Executive Director, Finance and Business Development (Ian Moody), Executive Director, Governance, Risk and Commercial Services (Rebecca Freath) and Acting Executive Director, Strategic and Service Planning (Toni Peggrem).

A range of matters were dealt with at the meeting including:

Matters for Approval

- A GCUH-Griffith University pedestrian link bridge funding submission.
- A service agreement for the provision of Transition Care Services.

Matters for Noting

- A presentation on recruitment activity and practices.
- Updates on the electronic medical records program.
- A progress report on GCHHS cost improvement initiatives.
- Finance and Performance Report for November 14 and December 14.
- Report on Unscheduled Care review findings and recommendations.
- Proposed Annual 2014-15 External Audit Program.
- Work Health and Safety Scorecard and performance against safety and wellbeing indicators.

Summary of Board discussions are provided for the information and convenience of constituents who want to follow the Board's deliberations. The decisions made are approved for publishing by the Chair of the Gold Coast Hospital and Health Board and does not form or represent any part of the minutes of the meeting.



Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

3 March 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 3 March 2015 in the Executive Office Boardroom at Gold Coast University Hospital.

The meeting was chaired by Mr Ian Langdon and attended by all members of the Board. The meeting was also attended by Chief Executive (Ron Calvert), the Executive Director, Finance and Business Development (Ian Moody), and Senior Executive Coordinator (Rebecca Minehan).

A range of matters were dealt with at the meeting including:

Matters for Approval

- Recommendations arising from the Unscheduled Care Review Report were endorsed for implementation.

Matters for Noting

- A presentation on Integrated Care Governance Model.
- Finance and Performance Report for January 2015.
- 2014 Staff Survey results and action plans.
- Update on the electronic medical record program.
- Work Health and Safety Scorecard and performance against safety and wellbeing indicators.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

7 April 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 7 April 2015 in the Executive Office Boardroom at Gold Coast University Hospital.

The meeting was chaired by Mr Ian Langdon and attended by all members of the Board, with the exception of Ms Colette McCool as an apology. The meeting was also attended by Chief Executive (Ron Calvert), the Executive Director, Governance, Risk and Commercial Services (Rebecca Freath).

A range of matters were dealt with at the meeting including:

Matters for Approval

- Integrated Care: Clinical and Support Services, standing offers for services.
- The final draft Gold Coast Health Strategic Plan 2013-17 (2015 update) for submission to the Department of Premier and Cabinet.
- Facilities management services strategy.

Matters for Noting

- A presentation on developments in GCHHS Pharmacy Services.
- An update on 2014/15 finance and activity forecasts and budget process.
- Finance and Performance Report for February 2015.
- Work Health and Safety Scorecard and performance against safety and wellbeing indicators.
- Update on the electronic medical record program.
- A report on the introduction of the Magnet Recognition Program as a safety and quality of care improvement initiative.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

5 May 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 5 May 2015 in the Executive Office Boardroom at Gold Coast University Hospital.

The meeting was chaired by Mr Ian Langdon and attended by all members of the Board. The meeting was also attended by Chief Executive (Ron Calvert), the Executive Director, Finance and Business Development (Ian Moody) and the Executive Director, Governance, Risk and Commercial Services (Rebecca Freath).

A range of matters were dealt with at the meeting including:

Matters for Approval

- The development of a Business Case for the Sports Institute concept was approved.
- 2014/15 Health Service Agreement Deed of Amendment.

Matters for Noting

- A presentation on Unscheduled Care was delivered.
- A presentation on Financial Performance and Health Service Agreement negotiations.
- The Chief Executive Report.
- Clinical Governance Performance Report.
- Asset Management Update.
- Gold Coast Medical: Observational Documentary TV Series.
- Work Health and Safety Scorecard and performance against safety and wellbeing indicators.
- Update on the electronic medical record program.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

2 June 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 2 June 2015 in the Executive Office Boardroom at Gold Coast University Hospital.

The meeting was chaired by Mr Ian Langdon and attended by all members of the Board. The meeting was also attended by Chief Executive (Ron Calvert), the Executive Director, Finance and Business Development (Ian Moody) and the Executive Director, Governance, Risk and Commercial Services (Rebecca Freath).

A range of matters were dealt with at the meeting including:

Matters for Approval

- Chief Executive Key Performance Indicators 2015/16.
- Sub-committee Terms of Reference, Executive Committee.
- Early Childhood Education and Care “Centre of Excellence”, approved to Business Case.
- Outstanding patient fee debt recovery update.
- Community Based Services Standing Offer Arrangement.
- Endoscopy services – maximizing access

Matters for Noting

- Financial risk of Car Park Development Agreement
- Social Media Implementation.
- The Chief Executive Report.
- Finance and Performance Report for March 2015.
- Integrated Care KPI report
- Service Delivery Statement SDS

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

7 July 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 7 July 2015 at Southport Health Precinct.

Present: Mr Ian Langdon (Chair), Mr Ken Brown, Ms Pauline Ross, Dr Andrew Weissenberger, Ms Colette McCool, Dr Cherrell Hirst.

Apologies: Prof. Allan Cripps.

In Attendance: Mr Ron Calvert, Mr Ian Moody, Ms Toni Peggrem, Ms Rebecca Howard.

A range of matters were dealt with at the meeting including:

Matters for Approval

- Sub Committee Terms of Reference.
- Strategic Internal Audit Plan.
- Safety and Quality Care Plan closure.
- Asset Accounting Update.
- Electronic Medical Record (EMR) HMS Agreement.
- GCHHS Facilities Management.

Matters for Noting

- A presentation was delivered by Prof. Martin Connor on Theatre Effectiveness and Scheduled Care Capacity Planning.
- An update on the Funding Review Steering Committee.
- Mr Moody delivered a presentation on the proposed 2015/16 Budget and Enhanced Value Program target.
- Darren Scott, City of Gold Coast, delivered a presentation on “A City of Transformation”.
- The Chief Executive Report.
- Staff Recognition Evening.
- Clinical Governance Report.
- Correspondence.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

4 August 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 4 August 2015 at Gold Coast University Hospital.

Present: Mr Ian Langdon (Chair), Mr Ken Brown, Dr Andrew Weissenberger, Ms Colette McCool, Prof. Allan Cripps.

Apologies: Dr Cherrell Hirst. Ms Pauline Ross.

In Attendance: Mr Ron Calvert, Mr Ian Moody, Ms Rebecca Freath, Ms Rebecca Howard.

A range of matters were dealt with at the meeting including:

Matters for Approval

- Sub Committee Terms of Reference.
- Governance Policy and Procedure.
- Chief Executive Financial and Procurement Delegations.
- Employment Strategy within Operation Support Services.
- Accountability and Performance Reporting Framework.
- Patient Debt Waiver.

Matters for Noting

- A presentation was delivered on Managing Consumer Complaints.
- A presentation was delivered on Research.
- A presentation was delivered on Occupational Violence.
- A presentation was delivered on the collocated Gold Coast Private Hospital.
- The Chief Executive Report.
- The Finance and Performance Report.
- Correspondence.
- Electronic Medical Report Update.
- Workplace Health and Safety Scorecard and Key Risk Report.
- Nurse Navigators.
- Staff Recognition Evening.
- Media – Funding commentary.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

1 September 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 1 September 2015 at Gold Coast University Hospital.

Present: Mr Ian Langdon (Chair), Mr Ken Brown, Dr Andrew Weissenberger, Prof. Allan Cripps, Dr Cherrell Hirst. Ms Pauline Ross.

Apologies: Ms Colette McCool.

In Attendance: Mr Ron Calvert, Mr Andreas Voogt, Ms Rebecca Freath, Ms Toni Peggrem, Ms Rebecca Howard.

A range of matters were dealt with at the meeting including:

Matters for Approval

- 2015/16 Asset Management and Maintenance Plan.
- 2015/16 Workcover Premium Payment.

Matters for Noting

- Draft Chief Executive Performance Review report.
- A presentation was delivered on Accreditation and the Role of the Board.
- Clinical Governance Report.
- The Chief Executive Report.
- The Service Agreement Update.
- Finance and Performance Report.
- Correspondence.
- Electronic Medical Report Update.
- Facilities Management Update.
- Gold Coast Private Hospital Update.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

6 October 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 6 October 2015 at

Gold Coast University Hospital

Present: Mr Ian Langdon (Chair), Mr Ken Brown, Dr Andrew Weissenberger, Professor Allan Cripps, Dr Cherrell Hirst, Ms Pauline Ross, Ms Colette McCool

Apologies: Nil

In Attendance: Mr Ron Calvert, Mr Andreas Voogt, Ms Rebecca Freath, Ms Toni Peggrem, Ms Rebecca Howard

A range of matters were dealt with at the meeting including:

Matters for Approval

- Service Agreement 2013/14 – 2015/16 Deed of Amendment (August 2015).

Matters for Noting

- Chief Executive Review.
- A presentation was delivered on Gold Coast Integrated Care.
- The Chief Executive Report.
- Finance and Performance Report.
- Workplace Health and Safety Scorecard.
- Workforce Planning Strategy.
- Update on the Total Asset Management Plan.
- Divisional schedule of presentations to the Board.
- Facilities Management services contract update.
- Electronic Medical Record update.
- Gold Coast Health Staff Survey results.
- Strategy and Planning Program update.
- Correspondence.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

3 November 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 3 November 2015 at
Gold Coast University Hospital

Present: Mr Ian Langdon (Chair), Mr Ken Brown, Dr Andrew Weissenberger, Professor Allan Cripps, Dr Cherrell Hirst, Ms Pauline Ross, Ms Colette McCool

Apologies: Nil

In Attendance: Mr Ron Calvert, Ms Rebecca Freath, Mr Ian Moody, Ms Toni Peggrem, Ms Rebecca Howard

A range of matters were dealt with at the meeting including:

- Chief Executive Report.
- Presentations were delivered on Cancer Access and Support Services, Capital Planning Priorities and Partnerships, the Strategic Plan and the role of the Board in Accreditation.
- Finance and Performance Report.
- Clinical Governance Key Performance Indicator Report.
- Collaboration Agreement for Centre for Health Innovation.
- Enterprise Discharge Summary (EDS) Working Group Recommendations.
- Leases and Licences.
- Electronic Medical Record update.
- Give InFormation to Research.
- Sub Committee Terms of Reference.

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Gold Coast Hospital and Health Board

Gold Coast Hospital and Health Board Meeting

1 December 2015

Summary of the key issues discussed and decisions made by the Board

A meeting of the Gold Coast Hospital and Health Board was held on 1 December 2015 at
Gold Coast University Hospital

Present: Mr Ian Langdon (Chair), Mr Ken Brown, Professor Allan Cripps,
Ms Pauline Ross, Dr Cherrell Hirst, Dr Andrew Weissenberger,
Ms Colette McCool

Apologies: Nil

In Attendance: Mr Ron Calvert, Ms Rebecca Freath, Ms Toni Peggrem, Mr Ian Moody

A range of matters were dealt with at the meeting including:

Matters for Approval

- Radiology Services.
- Robina Hospital Car Park.
- Community Engagement Strategy.
- Clinician Engagement Strategy.
- Primary Health Protocol and Collaborative Agreement.
- Centre for Health Innovation Collaboration Agreement.

Matters for Noting

- The Chief Executive Report.
- Presentations were delivered on 7 Day Health Care Plan and the Facilities Management services procurement process.
- Finance and Performance Report.
- Workplace Health and Safety Scorecard.
- Collaboration Agreement – Bond University.
- Electronic Medical Record update.
- Link Bridge Update.

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